

UNFAIR MEANS

No candidate shall use unfair means or indulge in disorderly conduct at or in connection with examinations.

‘Candidate’ means an examinee and ‘Examination’ means any examination of midterm, end term, assignment, presentation, monthly test and practical which are considered as part of internal assessment/evaluation by the internal/external examiner in which marks are awarded in related subject/paper.

All unfair means cases shall be reported to the Examination Cell and cell will follow the process which is approved by the Academic Council. The process of the unfair means is given below:

Unfair means (UFM) shall include the following:

1. During any examination time of IEHE having in possession or access to –
 - a. Any paper, book, note or any other unauthorised material which has relevance to the syllabus of the examination paper concerned.
 - b. Mobile Phones or any electronic gadget other than calculator, even in switch off mode, which can potentially be used for communication or copying.
 - c. Anything written on any other instrument or any kind of furniture or any other substance which may have relevance to the syllabus of the examination paper concerned.
 - d. Anything written or signs made on the body of the candidate or his/her clothes/garments, handkerchief etc which may have relevance to the syllabus of the examination paper concerned.
 - e. Anything written on the question paper which may have relevance to the syllabus of the examination paper concerned.
 - f. Anything written on the test admit card which may have relevance to the syllabus of the examination paper concerned.
2. Giving or receiving assistance in answering the question papers to or from any other candidate/person in the examination hall or outside during the examination hours.
3. Talking to another candidate or any unauthorised person inside or outside the examination room during the examination hours without the permission of the invigilating staff.
4. Swallowing or attempting to swallow or destroying or attempting to destroy a note or paper or any other material.
5. Impersonating any candidate or getting impersonated by any person for taking the examination.
6. Argument with the invigilator and any authority of the Examination Cell inside or outside the examination room during the examination hours.

PUNISHMENT

A candidate found using unfair means or involved in disorderly conduct or disturbing other candidates, at or in connection with an examination shall be referred to Unfair means Committee. The committee after consideration of the case as referred to it by invigilator can award punishment. The punishment awarded by this committee will be with one or more of the following:

1. Cancellation of the examination of the paper in respect of which he is found to have been guilty; and/or
2. Cancellation of the examination of the semester examination for which he was a candidate and/or debarring from examination for future semester(s).
3. Any other punishment deemed suitable by the committee.

NORMS OF PUNISHMENT

The following norms for punishment are laid down:

1. If the candidate is found having in his possession of any material relevant to the syllabus of the examination paper concerned but has not copied from or used it,
 - a. The punishment will be the cancellation of the examination of that particular paper and he/she will be declared fail in that paper with all the consequences to follow.
 - b. If the material found in possession of the candidate is of insignificant nature, the punishment under the UFM categories will be automatically nullified after the recommendation of UFM Committee.
2. If a candidate is found to have copied from or used the material caught,
 - The punishment will be the cancellation of the present semester examination and he/she shall be declared fail in all the papers of that semester with all the consequences to follow.
3. If the candidate is found talking to another candidate or to any unauthorized person inside or outside the examination hall during the examination hours without the permission of the invigilator, his/her examination in that paper may be cancelled and declared fail in that paper with all the consequences to follow.
4. If the candidate is found reading or possess some incriminating material relevant to the syllabus of the paper in verandah, urinal *etc*, his/her examination in that particular paper or his/her whole semester examination shall be cancelled depending on the gravity of the offence.
5. If the candidate is found giving or receiving assistance in answering the question papers to or from any other candidate/person in the examination hall or outside during the examination hours, his/her examination in that particular paper will be cancelled and will be declared fail in that paper with all the consequences to follow.
6. If the behaviour of the candidate on being caught is unsatisfactory or the candidate uses resistance/violence against the invigilator or any person on examination duty or consistently refuses to obey the instructions, the above punishments may be enhanced according to the gravity of the offence as deemed fit by the Unfair Means Committee.

7. If the candidate found with the mobile phones or any electronic gadget other than calculator, even in switch off mode, which can potentially be used for communication or copying,
 - The punishment will be the cancellation of the examination of that particular paper and he/she will be declared fail in that paper with all the consequences to follow.
8. If the candidate found copying with the mobile phones or any electronic gadget other than calculator,
 - The punishment will be the cancellation of the present semester examination and he/she shall be declared fail in all the papers of that semester with all the consequences to follow.

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