



Office: WALMI Hills, Kolar Road, Bhopal - 462016 Tele: (0755) 2492433, 2492460 *E-mail: iehebhopal@mp.gov.in, iehe.iqac2020@gmail.com, Website: https://www.iehe.ac.in* 

#### 1. Media Centre

The Institute is having a media centre at Samrat Vikramaditya Bhavan (Academic Block), which caters to one of the goals i.e. **Digital Campus** and the specific goal of the Media Centre is to support the academic mission of the Institute i.e. **to accelerate excellence in higher education at the global level**.

Through this centre, we maintain facilities, materials, and equipment for the production, distribution, and utilization of instructional media. We also provide assistance and instruction in the purchase and effective utilization of media equipments and materials. Apart from that, we also assist the students and teachers to use the media centre to enrich their academic inputs either for themselves or to disseminate among the peer group.

#### **Equipment Distribution**

The Media centre equipment distribution office offers the use of digital video camcorders, tripods, digital still cameras (point and shoot), digital voice recorders and CD/Cassette boom boxes, laptops with editing software.

*How to Request:* 

Any student/stakeholder requesting for equipment to be used in class, should get permission from the Director and then only the in- charge of media center may permit instruments to be taken out.

Service Availability:

Monday - Thursday, 10:30 a.m. - 4:30 p.m.

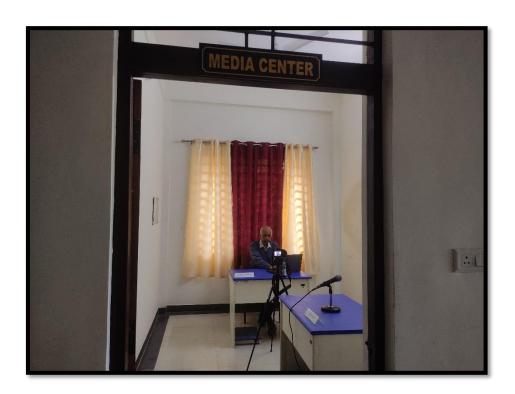
#### **Guidelines for the Borrowers**

Faculty, Students and staff members who borrow media center equipment are responsible to ensure the safety and security of the equipment from theft, loss, or damage while it is in their custody.

If any equipment is lost or stolen while on loan, the borrower must immediately, but not later than 24 hours, notify the police and in-charge of the media centre. No additional loans of equipment will be made to the faculty or staff member until the police investigation has been completed. If it is determined that the theft or loss was the responsibility of the borrower, the borrower will be responsible to repay the cost to the Institute.





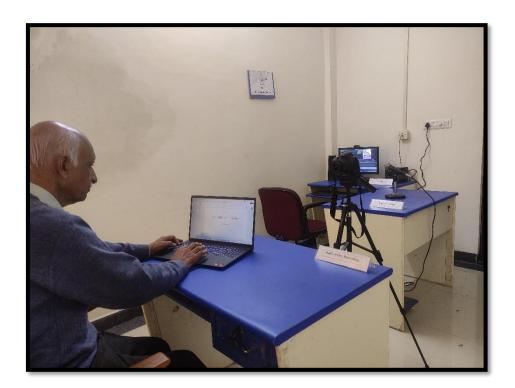








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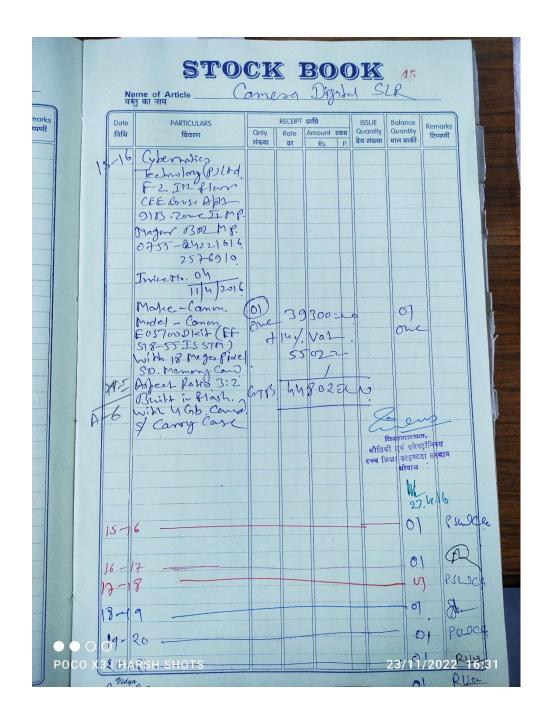
**Media Equipments** 

Canon DSLR EOS 700D





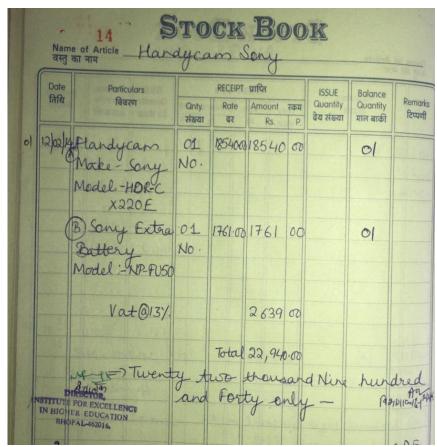






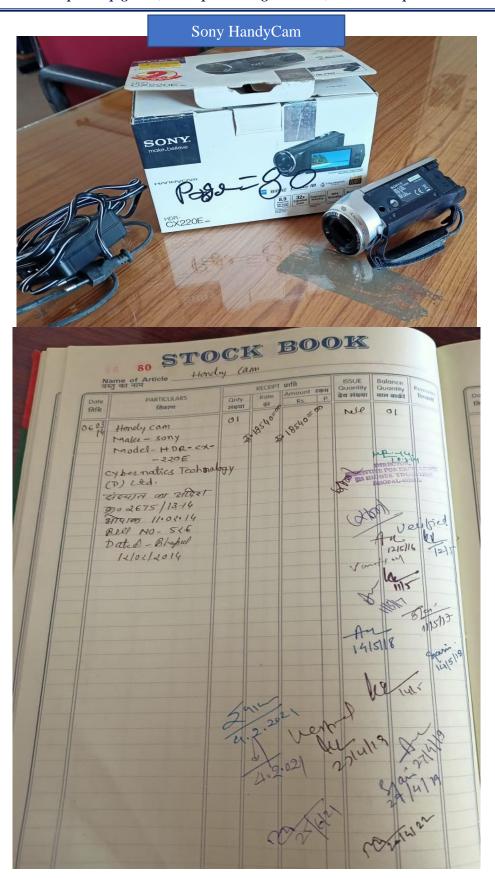






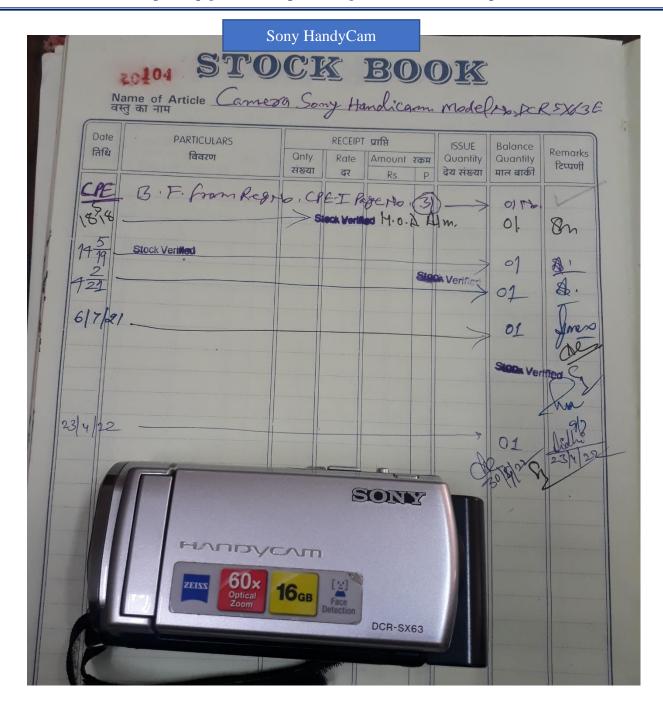






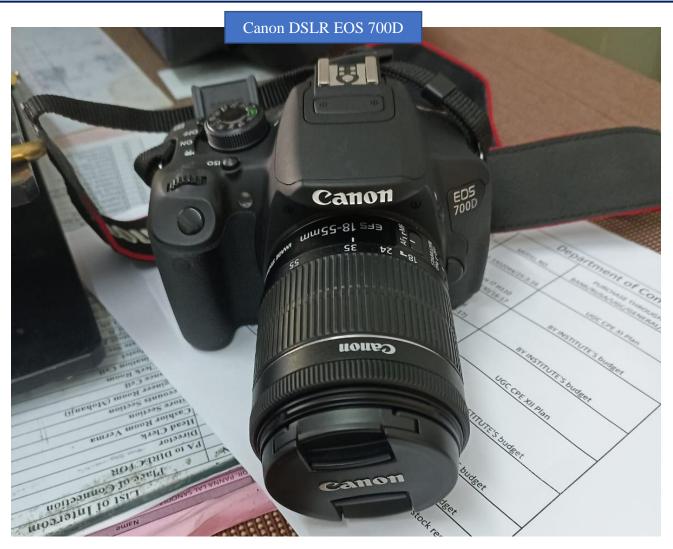








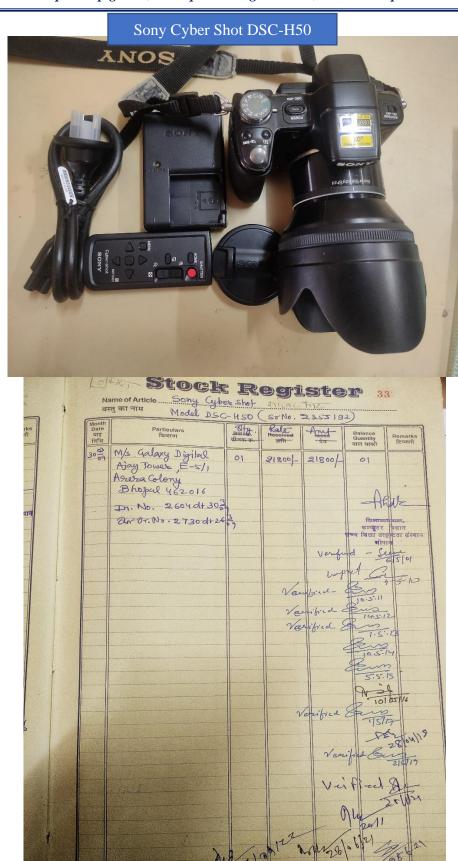




H	1100		DETRILS	Бери	PURCHASE THROUGH WORLD BANK/RUSA/UGC/GENERAL/ANY OTHER
	- PATHE	TOTAL NO	SHORT DESCRIPTION	MODEL NO.	BANK/RUSA/UGC/GEV
S.NO. NAME	NAME OF THE APPRATUS	TODA	Computer System along with CPU	33-3302044/25-3-16	UGC CPE XI Plan
1 Compute	er- Desktop	2	4 GB,DDR-3 RAM, with UPS,Mouse, keyboard and Monitor	Intel Core I7 H110 EMS/012230/16-17	BY INSTITUTE'S budget
2 Compute		7	4 GB,DOR-3 RAM/500 GB,	17H110 Intel Core/7(30-3-17)	BY INSTITUTE'S budget
3 Compute	r- Desktop	1	Digital SLR Camera	DS 126431 328075027991 (25/4/2016)	UGC CPE XII Plan
5 Projector			Optoma Multimedia Projector Model W-502	SME-1123539 Sr. No. Q706609,AAAAAC00 20 (8-02-17)	BY INSTITUTE'S budget
6 Laptop		. 1	Acer-Intel i5 14 Inch	NX9-14606ef- 43400(14-3-22)	BY INSTITUTE'S budget
7 UPS		2	Bill No. JP/923 dt 9-3-16	BP9Q6C2	BY INSTITUTE'S budget



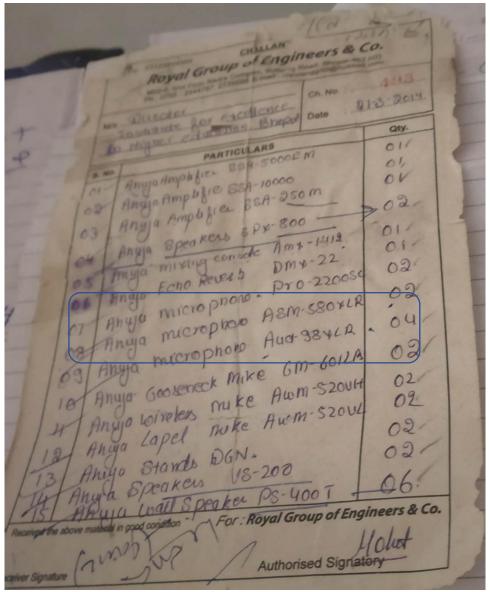
















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#### Sony Remote Control Tripod Proof

