



उच्च शिक्षा उत्कृष्टता संस्थान, भोपाल Institute for Excellence in Higher Education, Bhopal



Office: WALMI Hills, Kolar Road, Bhopal - 462016 Tele: (0755) 2492433, 2492460
E-mail: iehebhupal@mp.gov.in, iehe.iqac2020@gmail.com, Website: <https://www.iehe.ac.in>

1. Media Centre

The Institute is having a media centre at Samrat Vikramaditya Bhavan (Academic Block), which caters to one of the goals i.e. **Digital Campus** and the specific goal of the Media Centre is to support the academic mission of the Institute i.e. **to accelerate excellence in higher education at the global level.**

Through this centre, we maintain facilities, materials, and equipment for the production, distribution, and utilization of instructional media. We also provide assistance and instruction in the purchase and effective utilization of media equipments and materials. Apart from that, we also assist the students and teachers to use the media centre to enrich their academic inputs either for themselves or to disseminate among the peer group.

Equipment Distribution

The Media centre equipment distribution office offers the use of digital video camcorders, tripods, digital still cameras (point and shoot), digital voice recorders and CD/Cassette boom boxes, laptops with editing software.

How to Request:

Any student/stakeholder requesting for equipment to be used in class, should get permission from the Director and then only the in-charge of media center may permit instruments to be taken out.

Service Availability:

Monday - Thursday, 10:30 a.m. - 4:30 p.m.

Guidelines for the Borrowers

Faculty, Students and staff members who borrow media center equipment are responsible to ensure the safety and security of the equipment from theft, loss, or damage while it is in their custody.

If any equipment is lost or stolen while on loan, the borrower must immediately, but not later than 24 hours, notify the police and in-charge of the media centre. No additional loans of equipment will be made to the faculty or staff member until the police investigation has been completed. If it is determined that the theft or loss was the responsibility of the borrower, the borrower will be responsible to repay the cost to the Institute.



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Media Equipments

Canon DSLR EOS 700D





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STOCK BOOK 15

Name of Article Camera Digital SLR
वस्तु का नाम

Date तिथि	PARTICULARS विवरण	RECEIPT प्राप्ति			ISSUE Quantity देय संख्या	Balance Quantity माल बाकी	Remarks टिप्पणी
		Qty. संख्या	Rate दर	Amount रकम Rs. P.			
15-16	Cybernetics Technology (P) Ltd. F-2, 1st floor CEE Buss. Area G.B. Zone II MP. Magan Bazar MP. 0755-24221616 2576910. Invoice No. 04 11/11/2016 Make - Canon Model - Canon EOS 70D kit (EF S18-55 IS STM) With 18 Mega pixel SD. Memory Card. Aspect Ratio 3:2 Built in flash. With 4 Gb. Card Carry Case	01	39300/-	39300/-		01	one
				55022			
				448022			
15-16						01	Preserve
16-17						01	Preserve
17-18						01	Preserve
18-19						01	Preserve
19-20						01	Preserve

23/11/2022 16:31



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Sony HandyCam



14 Stock Book								
Name of Article वस्तु का नाम								
Date तिथि	Particulars विवरण	RECEIPT प्राप्ति				ISSUE Quantity देय संख्या	Balance Quantity माल बाकी	Remarks टिप्पणी
		Qty. संख्या	Rate दर	Amount Rs.	रकम P.			
01/12/2014	Handycam Make - Sony Model - HDR-CX220E	01 No.	1854000	18540	00		01	
	(B) Sony Extra Battery Model :- NP-FU50	01 No.	1761.00	1761	00		01	
	Vat@13%			2639	00			
				Total 22,940.00				
	Twenty two thousand Nine hundred and Forty only -							
	DIRECTOR, INSTITUTE FOR EXCELLENCE IN HIGHER EDUCATION, BHOPAL-462016.							



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Sony HandyCam

20104 **STOCK BOOK**

Name of Article वस्तु का नाम Camera Sony Handycam model no. DCR-SX63E

Date तिथि	PARTICULARS विवरण	RECEIPT प्राप्ति			ISSUE Quantity देय संख्या	Balance Quantity माल बाकी	Remarks टिप्पणी
		Qty. संख्या	Rate दर	Amount रकम Rs p			
18/4	B.F. from Regd. CPEI Page No. (3)				01	01	✓
5/5	Stock Verified				01	01	8n
14/5	Stock Verified				01	01	81
2/7	Stock Verified				01	01	81
6/7/21					01	01	James
							Stock Verified
23/4/22					01	01	23/4/22

SONY HANDYCAM
ZEISS 60x Optical Zoom 16GB Face Detection
DCR-SX63



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Canon DSLR EOS 700D



APPARATUS DETAILS					Department of Commerce
S.NO.	NAME OF THE APPARATUS	TOTAL NO.	SHORT DESCRIPTION	MODEL NO.	PURCHASE THROUGH WORLD BANK/RUSA/UGC/GENERAL/ANY OTHER
1	Computer- Desktop	2	Computer System along with CPU	33-3302044/25-3-16	UGC CPE XI Plan
2	Computer- Desktop	7	4 GB,DDR-3 RAM, with UPS,Mouse, keyboard and Monitor	Intel Core I7 H110 EMS/012230/16-17	BY INSTITUTE'S budget
3	Computer- Desktop	2	4 GB,DOR-3 RAM/500 GB, with LED monitor,keyboard, mouse	17H110 Intel Core/7(30-3-17)	BY INSTITUTE'S budget
4	Camera	1	Digital SLR Camera	DS 126431 328075027991 (25/4/2016)	UGC CPE XII Plan
5	Projector	1	Optoma Multimedia Projector Model W-502	SME-1123539 Sr. No. Q706609,AAAAAC00 20 (8-02-17)	BY INSTITUTE'S budget
6	Laptop	1	Acer-Intel i5 14 inch	NX9-14606ef-43400(14-3-22)	BY INSTITUTE'S budget
7	UPS	2	Bill No. JP/923 dt 9-3-16	BP9Q6C2	BY INSTITUTE'S budget

According to Department's stock register



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Collar Mic Setup



CHALLAN
Royal Group of Engineers & Co.
MIDC, Near Power House, Gwalior Road, Bhopal-462 002
Ph. 0755 2494787 2722222 Email: royalgroupofengineers@gmail.com

To: Director
Institute for Excellence
in Higher Education, Bhopal

Ch. No. 4113
Date 21.03.2019

S. No.	PARTICULARS	Qty.
01	Anyja Amplifier SSA-5000E M	01
02	Anyja Amplifier SSA-10000	01
03	Anyja Amplifier SSA-250 m	02
04	Anyja Speakers SPX-800	01
05	Anyja mixing console Amx-1412	01
06	Anyja Echo Reverb DMX-22	02
07	Anyja microphone Pro-2200SC	02
08	Anyja microphone AEM-580xLR	04
09	Anyja microphone Aud-38xLR	02
10	Anyja Goose-neck Mike GM-6012A	02
11	Anyja Wireless Mike AWM-S20UH	02
12	Anyja Lapel Mike AWM-S20UL	02
13	Anyja Stands DGN.	02
14	Anyja Speakers VS-200	02
15	Anyja Wall Speaker PS-400T	06

Received the above material in good condition

For: Royal Group of Engineers & Co.
Authorised Signatory



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Sony Remote Control Tripod Proof

32. **Stock Register**

Name of Article Sony Tripod Stand फोटो कैंडिनेट
वस्तु का नाम Model VCT-60 AV

Month Date माह तिथि	Particulars विवरण	Qty -मात्रा कीलक के.	Rate Received प्रति-	Total Received Amount	Balance Quantity माल बाकी	Remarks टिप्पणी
30/09	M/s Galaxy Digital Ajay Tower E-5/1 Asera Colony Bhopal 462016 Invoice No. 2604 dt 30/9 Order No. 2730 dt 26/9/09	01	5240/-	5240/-	01	<u>Atk</u> विभागाध्यक्ष, कम्प्यूटर विज्ञान उच्च शिक्षा उत्कृष्टता संस्थान भोपाल
						Verified - <u>Seena</u> 01/5/11
						Verified <u>Seena</u> 4/5/11
						Verified <u>Seena</u> 10/5/11
						Verified - <u>Seena</u> 24/5/12
						Verified <u>Seena</u> 1/5/13
						<u>Seena</u> 18/5/14
						<u>Seena</u> 5/5/15
						<u>Seena</u> 11/01/16
						Verified <u>Seena</u> 11/5/17
						Verified <u>Seena</u> 28/4/18
						Verified <u>Seena</u> 28/1/21
						<u>Seena</u> 28/6/21



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Sony HandyCam



Stock Register 31						
Name of Article..... Sony Handicam..... वस्तु का नाम (Model DCR-SR47E) Sr No. 1728530						
Month Date माह दिनांक	Particulars विवरण	Qty Bill No. जोरांक-क.	Rate Received प्रति-	Am't Issued देय	Ice/ Balance Quantity पान बाकी	Remarks टिप्पणी
1. 30 ⁰³ 29	M/s Galaxy Digital Ajay Tower E-5/1 Asera Commercial Complex Opp Habibganj Police Station Bhopal 462016 Invoice No. 2604 dt 30/3/09 Our order No. 2730 dt 26/3/09	01	23800/- VAT Inclusive.	23,800/-	01	 Ardk निष्ठाकार्य कार्य विभाग उच्च शिक्षा उत्कृष्टता संस्थान भोपाल Verified - 6/5/09 Verified 6/5/10 10.5.11 Verified 14.5.12 Verified 15.5.13 Verified 10.5.14 Verified 15.5.15 Verified 17.5.16 Verified 17.5.17 Verified 28/04/18 Verified 28/5/19 Verified 28/11/21 V Ald