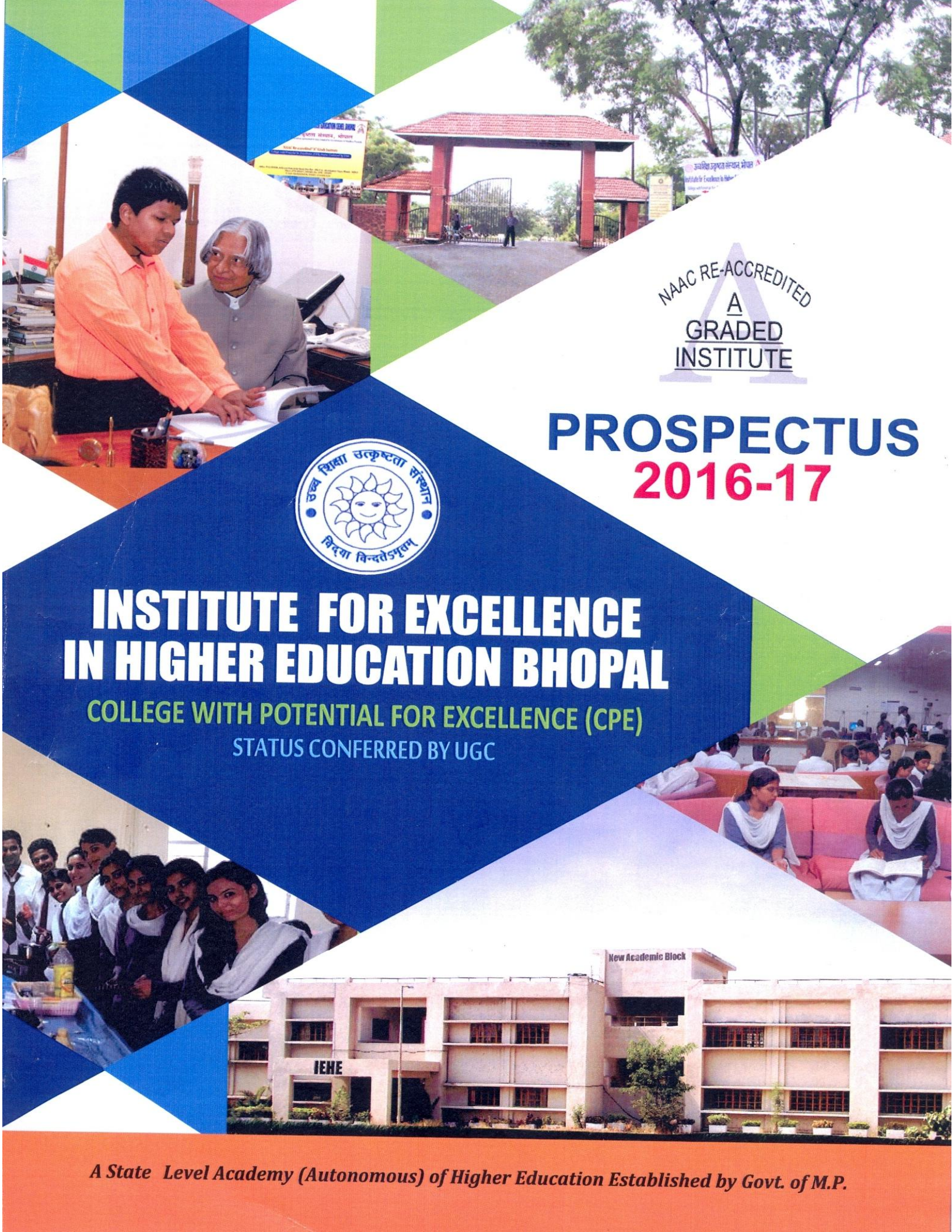




NAAC RE-ACCREDITED
A
GRADED
INSTITUTE

PROSPECTUS 2016-17



INSTITUTE FOR EXCELLENCE IN HIGHER EDUCATION BHOPAL

COLLEGE WITH POTENTIAL FOR EXCELLENCE (CPE)

STATUS CONFERRED BY UGC

A State Level Academy (Autonomous) of Higher Education Established by Govt. of M.P.

Institute for Excellence in Higher Education (IEHE), Bhopal

(College with Potential for Excellence (CPE) status conferred by UGC)



PROSPECTUS

2016-17



A State Level Autonomous Academy of Higher Education, established by Govt. of M.P.

GENERAL COUNCIL

Chairman

Hon'ble Minister for Higher Education, Government of M.P.

Vice Chairman

Additional Chief Secretary/Principal Secretary

Higher Education Department, Government of M.P.

Members

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Finance Department, Govt. of M.P.

Principal Secretary/Secretary

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Principal Secretary/Secretary

Schedule Cast Welfare Department, Govt. of M.P.

Principal Secretary/Secretary

Backward Class Welfare Department Govt. of M.P.

Principal Secretary/Secretary

Planning, Economics & Statistics Department, Govt. of M.P.

Principal Secretary/Secretary

Women and Child Welfare Department, Govt. of M.P.

Principal Secretary/Secretary

Public Works Department, Govt. of M.P.

Commissioner

Higher Education, Govt. of M.P.

Three renowned academicians nominated by Higher Education Department, Govt. of M.P.

Member Secretary

Director

IEHE, Bhopal

From the Director's Desk...



Dear Students,

The inception of IEHE in Bhopal was a revolutionary step taken by the Dept of Higher Education, Govt. of MP, Bhopal, in 1995. Within a very short span of time the Institute grew up as an academic nucleus in the state. The awards of 'A' Grade by NAAC twice, the awards of UGC autonomy till 2020 and of CPE (College with Potential for Excellence) status till 2019 are the glorious feathers of its crown. Moreover, the institute is scheduled to be inspected by the Peer Team of NAAC for its third cycle accreditation in the month of August 2016.

Smart classrooms and internet facility in each teaching department, well equipped laboratories, a unique, vibrant and rich library and access to e-learning, a dynamic ICT Cell, newly constructed and one of its kind in the whole state Indoor Game's Complex, ten large and well furnished classrooms, an extension of 14 double-occupancy rooms of the already existing Girls' Hostel, a very large playground and a beautiful and scenic, lush green campus makes it a befitting premier institute of the heartland of the country.

Another feature of the institute is its matchless and universally acceptable Honours Courses at UG level and a good number of PG courses and an M. Phil. in Mathematics and research centers in various subjects falling under all the three major disciplines viz. Arts, Science and Commerce, designed in such a manner that can fulfill the needs of the modern industrial community. Along with these, a separate vocational cell conducts more than 30 Certificate, Diploma and PG Diploma courses for students of IEHE as well as students from outside the institute. This is yet another phenomenon that provides training and skill development for various careers available in various organizations across the country.

The holistic teaching-learning approach with investigative and interactive methods, group discussions, quiz, case studies, debates, projects, presentations, internships, industrial and academic visits under various MOUs are the basic characteristics of our academic climate in the institute. The able and well qualified faculties posted here after willful counseling by the Government of MP is an asset of our curricular set-up. The molding of our youth by skilled hands of teachers has brought a number of 334 placements in reputed companies/organizations out of 606 final year undergraduate students of the institute during 2015-16.

Every July the campus of the institute is filled with new aspirants who come here to learn the best of the skills through foolproof mechanism of teaching-learning by the most potential and research oriented teachers in the institute. This is the beginning of their higher education and I welcome them all to this most incredible institute of the city and bid them great learning ahead for a bright and wonderful future.

Dr. M L Nath
Director

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Mission

We Endeavour to serve as a centre for excellence in higher learning and provide an environment to enhance the knowledge base, analytical ability, critical interpersonal skills and team spirit of its students. The Institute provides an innovative, state-of-the-art approach to higher education with a view to aid the growth of its students into well balanced, value-driven, socially sensitive and responsible members of society. It aims to create outstanding human beings who are well-equipped to meet the challenges of the modern world successfully.

Objectives

- To impart quality education through an interactive approach.
- To provide a model of excellence worth being followed by the institutions engaged in higher education.
- To nurture the innate talents of the students and to encourage originality and creativity in their approach towards learning.
- To enable the students to realize their potential through live-projects, presentations, seminars, co-curricular and extracurricular activities.
- To facilitate a balanced mental, moral and physical development of the students.
- To create an awareness for social and environmental issues.

Profile

Institute for Excellence in Higher Education is an ‘A’ grade state level academy, envisioned to be a centre for academic excellence by the govt. of Madhya Pradesh since its inception in 1995. Located in a lush green valley adjacent to Kaliasot Dam on Kolar road, Bhopal, this educational oasis enjoys a pride of place among the premier Institutions of the country. It is autonomous in academic, administrative & financial matters which have enhanced its credibility as a catalyst of progressive and incremental changes setting new benchmarks for other institutions of the state to redefine the limits of growth and development in Higher Education. Through an array of well structured Post–Graduate Courses, Honours Courses in Science, Arts & Commerce, and short term Vocational Courses that synergize conventional and contemporary realms of knowledge, the curriculum is industry integrated and globally embrative. With the pivotal focus on the integrated development of students through the inculcation of moral and spiritual values the Institute is housed in a sprawling campus with state-of-the art facilities like well equipped laboratories, digitalized library, ICT enabled services *etc.* which provide a congenial academic ambience for empowered and diverse learners. An ideal teacher–student ratio, robust track record of placements, effective and transparent Continuous Comprehensive Evaluation (CCE) scheme with its regular round of Seminars, Presentations,

Group Discussions, Pedagogical Innovations and Visionary Leadership make the Institute a virtual 'Excellence in Action'.

The catalytic role played in transforming the students into potential human capital makes the Institute a vibrant and sought after centre for holistic development with aspirants thronging it from across the length and breadth of the country. The significant milestones like Accreditation by NAAC in 'A' grade in 2004, Re-accreditation by NAAC in highest A Grade in Jan 2011, the prestigious conferment of 'College with Potential for Excellence (CPE)' status in March 2010, embarkment on 2nd phase of CPE status spanning between 2014 – 2019, recognition as a nodal centre for CEQUIC (Cluster for Enhancing Quality through Innovation & Collaboration) - a scheme initiated in 2014 by the Government of Madhya Pradesh to realize international standards in research & teaching through qualitative changes, are some of the monumental achievements of the Institute.

The Management and Legal Status

The Institute is autonomous and is managed by '*The Institute for Excellence in Higher Education Society*', Bhopal, registered under the 'Society Registration Act 1973' and has been recognized by the UGC in July 2002 under 2(f) & 12(B), of the UGC Act 1956. The policies are laid down by the General Council headed by the Hon'ble Minister for Higher Education, and the Executive Body headed by the Additional Chief Secretary / Principal Secretary, Government of M.P., Higher Education Department.

IEHE has been granted autonomy by the University, under the provision of section 6(16) of the Madhya Pradesh Vishwavidyalaya Adhiniyam, 1973. The UGC has also granted autonomy to the Institute in January 2007. Making judicious use of this autonomy, the Institute designs and routinely updates its syllabi to meet the standards of the best of national and international universities. It also constantly evolves and upgrades the teaching, evaluation and examination methodologies.

The director is the administrative head of the Institute and all academic matters are decided and implemented by various bodies constituted as per the Memorandum of '*The Institute for Excellence in Higher Education Society, Bhopal*' in co-ordination with the heads of departments and faculty members, ensures the smooth functioning and management of academic and administrative matters.

COURSES OFFERED

UG & PG Programme

The Institute offers the following post-graduate courses and Honours courses at the undergraduate level. The duration of each UG programme is of 06 semesters and PG programme is of 04 semesters. Each academic session is divided into 2 semesters. The applicant may opt for any one of the Honours subject and one Subsidiary subject from the scheme mentioned below for UG Programme. The Foundation Course is compulsory for all students at undergraduate level comprising of three components viz. General English, General Hindi & General Awareness.

Faculty wise Seat Distribution for UG and PG Courses

Undergraduate Programme	Honours	Subsidiary Options	No. of seats Honours	Eligibility
B.A. Honours	Economics	English Literature/Psychology/Political Science/Mathematics/History/Hindi Literature/Sociology/Geography	40	10+2
	Economics	Management	40	10+2
	English Literature	Economics/History/Political Science/Psychology/Sociology/Hindi Literature/Geography	40	10+2
	Fashion Designing	Management	20	10+2
	Geography	Economics/Political Science/Sociology/Psychology/English Literature/Hindi Literature/History	40	10+2
	History	Economics/Political Science/Sociology/English Literature/Hindi Literature/Psychology/Geography	40	10+2
	Hindi Literature	Economics/Political Science/Sociology/English Literature/History/Psychology/Geography	40	10+2
	Political Science	Economics/History/Psychology/English Literature/Sociology/Hindi Literature/Geography	40	10+2
	Psychology	Economics/Political Science/Sociology/English Literature/Hindi Literature/History/Geography	40	10+2
	Sociology	Psychology/History/Political Science/Economics/English Literature/Hindi Literature/Geography	40	10+2
B.Sc. Honours	Biotechnology	Chemistry	40	10+2 (PCB)
	Chemistry	Mathematics/Computer Science	40	10+2 (PCM)
	Chemistry	Food Science & Quality Control/Biotechnology	80	10+2 (PCB)
	Computer Science	Mathematics	40	10+2 (PCM)
	Electronics	Mathematics	40	10+2 (PCM)
	Mathematics	Physics/Computer Science/Chemistry/Electronics	80	10+2 (PCM)
	Physics	Mathematics	40	10+2 (PCM)
B.Com. Honours	Accounts	Management	140	10+2
	Management	Accounts	140	10+2

Post Graduate & M.Phil. Programme			
	Subject	Seats	Eligibility
M.Phil.	Mathematics	10	M.Sc. Mathematics
M.A.	Economics	20	Graduates from any discipline
M.A.	English	20	Graduates from any discipline
M.A.	History	20	Graduates from any discipline
M.A.	Public Administration	20	Graduates from any discipline
M.A.	Political Science	20	Graduates from any discipline
M.A.	Social Work	20	Graduates from any discipline
M.Sc.	Biotechnology	20	B.Sc with Biotechnology
M.Sc.	Chemistry	20	B.Sc. with Chemistry
M.Sc.	Mathematics	20	B.Sc. with Mathematics
M.Sc.	Physics	20	B.Sc. with Physics
M.Com.	Management	20	B.Com./B.B.A.

VOCATIONAL & SKILL DEVELOPMENT COURSES

Along with the regular courses the students can simultaneously opt for the following short-term courses which will be a 'value addition' to their profile. Admission in the short-term courses is open to all irrespective of their educational or institutional background.

S. No.	Courses Offered
PG Diploma Courses	
1	P.G. Diploma in Statistical Analysis & Computations (PGDSAC)
2	P.G. Diploma in Retail Management (PGDRM)
3	P.G. Diploma in Personnel Management & Industrial Relations (PGDPMIR)
4	P.G. Diploma in Hostel Management (PGDHM) *
Diploma Courses	
1	Diploma in Financial Services (DFS)
2	Diploma in Human Resource Development (DHRD)
3	Diploma in Communicative English (DCE)
4	Diploma in Counseling Psychology (DCP)
5	Diploma in Industrial Work & Management System (DIWMS)
6	Diploma in Retail Management (DRM)
7	Diploma in Statistical Analysis (DSA)
8	Diploma in Taxation (DIT)
9	Diploma in Creative Arts (DCA)
10	Diploma in Office Management & Organizational Behavior (DOMOB)
11	Diploma in Tourism & Hospitality Management (DTHM)
12	Diploma in Sales & Marketing (DSM)
13	Diploma in Media Aesthetics (DMA)
14	Diploma in Forensic Science (DFSc.)
15	Diploma in Hostel Management (DHM) *
Certificate Courses	
1	Certificate Course in English Creative Writing (CECW)
2	Certificate Course in Genomics & Integrative Biology (CGIB)
3	Certificate Course in Prayojanmoolak (प्रयोजनमूलक) Hindi (CPH)
4	Certificate Course in Embedded System (CES)
5	Certificate Course in VLSI Design (CVD)
6	Certificate Course in Electronics PCB Design and Circuit Applications (CEPDCA)
7	Certificate Course in French Language (CFL)
8	Certificate Course in Hostel Management (CHM) *
Training Programmes	
1	45 Hours Training Programme in Food Processing & Preservation
2	30 Hours Training Programme in MATLAB
3	30 Hours Training Programme in SPSS
4	30 Hours Training Programme in Tally
5	30 Hours Training Programme in Traditional Art
6	30 Hours Training Programme in Horticulture
7	CII-IWN-IEHE Finishing School
Special Courses	
1	Foundation Course in Civil Services Examinations (FCCSE)
2	Foundation Course for Common Admission Test (FCCAT)

* Only for IEHE Hostel Girls

Vocational Courses: At a glance

S.No.	Course	Seats	Credits/Hours	Duration	Fees Rs.		Eligibility
					Gen.	SC/ST/OBC	
1	PGDSAC	30	60/900 Hrs	1 year	10,000/	7500/	UG+10+2 (Maths)
2	PGDRM	30	60/900 Hrs	1 year	10,000/	7500/	UG
3	PGDPMIR	15	60/900 Hrs	1 year	10,000/	7500/	UG
4	PGDHM	for Girls Hostel only			800/ for all		UG
5	DFS	30	40/600 Hrs	1 year	8000/	6000/	10+2 pass
6	DHRD	30	40/600 Hrs	1 year	8000/	6000/	10+2 pass
7	DCE	30	40/600 Hrs	1 year	8000/	6000/	10+2 pass
8	DCP	30	40/600 Hrs	1 year	8000/	6000/	10+2 pass
9	DIWMS	30	40/600 Hrs	1 year	8000/	6000/	10+2 pass
10	DRM	30	40/600 Hrs	1 year	8000/	6000/	10+2 pass
11	DSA	30	40/600 Hrs	1 year	8000/	6000/	10+2 pass (Maths)
12	DIT	30	40/600 Hrs	1 year	8000/	6000/	10+2 pass
13	DCA	30	40/600 Hrs	1 year	8000/	6000/	10+2 pass
14	DOMOB	30	40/600 Hrs	1 year	8000/	6000/	10+2 pass
15	DTHM	30	40/600 Hrs	1 year	8000/	6000/	10+2 pass
16	DSM	30	40/600 Hrs	1 year	8000/	6000/	10+2 pass
17	DMA	30	40/600 Hrs	1 year	8000/	6000/	10+2 pass
18	DFSc.	30	40/600 Hrs	1 year	8000/	6000/	10+2 (Sc./Law)
19	DHM	for Girls Hostel only			800/ for all		10+2 pass
20	CECW	15	20/300 Hrs	6 months	2500/	1875/	10+2 pass
21	CGIB	15	20/300 Hrs	6 months	2500/	1875/	10+2 pass (Sc.)
22	CPH	15	20/300Hrs	6 months	2500/	1875/	10+2 pass
23	CES	30	20/300 Hrs	6 months	2500/	1875/	10+2 pass (Sc.)
24	CVD	30	20/300	6 months	2500/	1875/	10+2 pass (Sc.)
25	CEPDCA	30	20/300	6 months	2500/	1875/	10+2 pass (Sc.)
26	CFL	30	-	6 months	7000/for all		10+2 pass
27	CHM	for Girls Hostel only			800/for all		10+2 pass
28	FPP	45 hours training programme			1000/for all		10+2 pass
29	MATLAB	30 hours training programme			1000/for all		10+2 pass
30	SPSS	30 hours training programme			1000/for all		10+2 pass
31	Tally	30 hours training programme			1000/for all		10+2 pass
32	Finishing School	30 hours training programme				500/	10+2 pass
33	FCCSE	50	100Hrs	1 year	2500/	1875/	10+2 pass
34	FCCAT	30	100Hrs	1 year	2500/	1875/	10+2 pass

Note:

- In addition to the course fees, non-IEHE students will have to pay Rs 1000/- as refundable Caution Money as well as Rs 100 for their Identity Card.
- Students from SC, ST and OBC (non-creamy layer) categories can avail a rebate of 25% in the course fees except TALLY, CFL and CEPP.
- Offered Courses will start from 1st August 2016.

Admission Guidelines for Undergraduate Program – First Semester (2016-17)

The Institute, in principle, follows the rules and guidelines of the Department of Higher Education, Govt. of Madhya Pradesh issued for the relevant academic session. Availing its autonomy the Institute can make procedural changes, adopt its own admission calendar and address the issues arising out of admission guidelines. By and large the Institute will comply with the State Government's directives regarding reservations, Weight and eligibility.

- **Admission Process**

All the procedures and activities regarding admission will be conducted and admission will be accorded in strict adherence to the “Admission and Counseling Schedule” provided under these guidelines. Applicants should strictly follow the prescribed time-line.

Eligible applicants must submit online Registration cum Application form available on the Institute's website **www.iehe.ac.in** within the prescribed period(s) along with a fee of Rs.500/- payable through State Bank Collect online payment mode. Registration can be done in three phases. Those who have registered in earlier phases need not register again. Neither the printed application form nor any document therein needs to be submitted or sent to the Institute before counseling. The received online applications will be considered for the available vacancies in order of preference given by the applicant for various subject/faculties. For each Honours subject separate counseling list comprising of the applicants shortlisted on the basis of their merit of marks (with weight) if any, will be displayed on the notified date on Institute's website. The shortlisted applicants should compulsorily attend the counseling in person on the prescribed date and get their records verified by producing all the originals and submit two sets of self-attested copies and two colour photographs. Any wrongful information in the submitted form will cease his/her claim for admission at the time of counseling. After due verification of the documents the prescribed fee of the concerned course should be deposited to complete the process of provisional admission.

Applicants who fail to attend counseling in a subject will not be considered for that subject or a lower choice in subsequent counseling(s) on the same registration. The applicant who takes admission in a subject of his/her lower preference will automatically be upgraded to a vacant seat of higher preference in order of merit. Applicants may update online, their preference of subjects in their prior submitted form on the notified dates using their password.

Admissions granted during counseling will be provisional, subject to the verification of eligibility, if need be, from the university and any other facts as deemed necessary by the Institute. The Institute reserves its rights to cancel all those admissions which do not conform to any of the rules of the Institute regarding attendance, discipline and incomplete formalities within the prescribed time-line.

- **Eligibility**

- **Academic Qualification:**

- A minimum of 60% marks in 10+2 examination of a recognized board is the basic eligibility. A relaxation of 5% to applicants from Schedule Caste (SC), Scheduled Tribes (ST) and Physically Challenged categories will be given.
- Students from the Science stream may apply for Honours subjects in the faculty of Science, Commerce and Arts; students from Commerce stream may apply for subjects in faculty of Commerce and Arts and students from Arts stream may apply for subjects of Arts faculty only.

(Note: Applicants may at the most give preference for any two faculties with three choices of subjects in the online admission form.)

- 10+2 students of M.P. Board with additional qualification of Vocational Courses of any of the allied subjects of Science like Laboratory Science, Medicine Management & System Analysis, Clinical Biochemistry, Microbiology and Management System, Computer related subjects, Printing of Data-processing, DTP Package Programming, Workshop Practice conducted by MP Board of Secondary Education will be eligible for admission only on the submission of the relevant eligibility certificate issued by the Barkatullah University. In case of any contradiction or discrepancy regarding eligibility, the eligibility certificate issued by the University would be final and binding.

- **Maximum Age**

Category	Maximum Age as on 01.07.2016	
	Boys	Girls
<i>Unreserved</i>	23 years	No age bar
<i>SC, ST & OBC</i>	26 years	No age bar
<i>Physically Challenged (PH)</i>	30 years	No age bar

- **Domicile**

- 10% seats in each Honours subject will be reserved for students from other states. A domicile certificate of the concerned state should mandatorily be produced for availing this facility. On all other seats admission will be accorded first to the domicile applicants of M.P. or those whose parents are posted in M.P. as an employee of Central Government, Nationalized Banks and Professional Organisations of Central Government.

- **Reservation**

The reservation policy of the state government is strictly followed by the Institute for the following categories. The details are available in the Guidelines for Admission issued by the Department of Higher Education, Govt. of M.P. Important highlights are cited below:

Category	Reservation %
<i>Scheduled Caste *</i>	16%
<i>Scheduled Tribes *</i>	20%
<i>Other Backward Classes (Non Creamy Layer)</i>	14%
<i>Wards of FF, Defence Personnel, Central Armed Forces etc. (Plase see Govt. rule for details)</i>	3%
<i>Physically Challenged (PH) (in each category)</i>	3%
<i>Girls (in each category)</i>	30%

(*) SC & ST seats are interconvertible.

- **Weight as per Government Rules regarding NSS, NCC, Sports, Co-curricular Activities.**

- Weight will be given only for determining the order of merit. It cannot be availed for obtaining the minimum eligibility requirements of marks. Weight can be claimed only on one certificate. Applicants are therefore advised to stake their claim on the certificate which will fetch them the maximum weight. If the weight claimed is incorrect, the applicant might be disallowed from attending the counseling. The weight certificate (if required) should be duly countersigned by the relevant authority (as mentioned in the government rules). Such a certificate **MUST** be produced at the time of counseling, failing which the claimed weight will not be considered.
- Wards (Son/Daughter) of the Employees of Higher Education, Government of M.P. will be entitled to 5% weight in addition to the weight for NSS/NCC/Sports/Co-Curricular activities as mention above (in any one category).
- Students who have passed the honours course and eligible for admission in post graduate class in the same subject are entitled to 10% weight.
- For outstanding applicants with undermentioned required eligibility there is a provision for direct admission (out of merit). Such applicants must fill the online admission form and report to the Professor in-charge (Admissions) on the date of first counseling.

Required Eligibility (as per Govt. rules):

- 1) NCC Best Cadet on National Level**
- 2) Participation in National or International Level organized by Olympic/Asiad/Sports Authority of India/SGFI**

- Weight can be claimed on the certificates obtained during last 4 consecutive years at school level. Important information regarding weight is given on next page:

Details of Additional Weight

Select the stream/activity in which you are eligible to claim maximum weight. The last four consecutive sessions at school level will be taken into account.

(Ref: Clause 12.3 and 13 of M.P. Govt. admission rules)

Name of Stream	Weight percentage (%)
Physically Handicapped (within FF/Martyr/Def Category) <i>Note: For claiming this weight, please select “Others” from the dropdown menu while selecting “activity” for additional weight.</i>	10
Name of Activity	Weight percentage (%)
NCC/ NSS/ Scouts (Scouts Guide/ Rangers)/ Judo-Karate/ Red Cross	
NCC/NSS ‘A’ Certificate	2
NCC/NSS ‘B’ Certificate OR 2 nd level pass Scouts	3
NCC/NSS ‘C’ Certificate OR 3 rd level pass Scouts	4
State level (Directorate) NCC Competition	4
Participated in RDC, New Delhi as a member of MP NCC/NSS Contingent	5
Governor Scout	5
President Scout	10
Best NCC Cadet of MP	10
Recipient of The Duke of Edinburgh's Award as NCC Cadet	15
Participant Cadet of Youth Exchange Program between India and	15
Selection in International Jamboree in NCC/NSS	10
Excellent Activity Certificate by Indian Red Cross Society	2
Judo/Karate-Yellow Belt	2
Judo/Karate-Brown Belt	3
Judo/Karate-Black Belt	4
Inter District/Division Level Competitions organized by DPI or Inter Division/Regional Level Competitions organized by CBSE	
(1) I, II, III position holder team members	2
(2) I, II, III position holder individual event	4

Name of Activity	Weight Percentage (%)
Inter Division/State Level Competitions organized by DPI or Inter Regional/National level Competitions organized by CBSE or Regional Competitions organized by Parliamentary affairs ministry GOI	
(1) I, II, III position holder team members	6
(2) I, II, III position holder individual event	7
(3) Competitor Representing Division	5
National Competition Organized by AIU, Ministry of Parliamentary Affairs, GOI	
(1) I, II, III position holder team members	12
(2) I, II, III position holder individual event	15
(3) Competitor Representing Region	10
Participants of selected team for youth/science/cultural Exchange Program between India and Foreign Countries under areas of Culture/Literature/Science/Arts	10
National Competitions organized by Sports Unions Authorities recognized by Government of M.P.	
(1) Representative members of M.P. team	10
(2) I, II, III position holder of MP team members	12
Migrants of J&K and their dependents	1

- Change of Faculty/Subject**

For seeking admission to the UG program, if an applicant changes his/her faculty of 10+2 level, a reduction of 5% of the obtained marks will be made for the calculation of marks for determining the merit.

However, admitted students will be allowed to change their subject/faculty following the prescribed procedure and schedule subject to vacancy, eligibility and order of merit.

- **Paying Fee Online through State Bank Collect**

The Registration and admission fee can be remitted by using internet banking through State Bank Collect Scheme of SBI. A nominal amount might be additionally charged by the bank for the transaction.

The Procedural Steps:

- Select "**State Bank Collect**" Link in home page of **www.onlinesbi.com**.
- Read Disclaimer Clause and **click** on check box and **PROCEED** button for Payment.
- Select State "**Madhya Pradesh**" from the drop down menu.
- Select Type "**Educational Institutions**" from the drop down menu.
- Click on **GO** button.
- Select the Name "**INSTITUTE FOR EXCELLENCE IN HIGHER EDUCATION, BHOPAL**" from the drop down menu.
- Click **SUBMIT** button.
- Select "**Payment Category**" from the drop down menu.

The payment category for **Registration fee of Rs.500/-** is "**REGISTRATION FEE**" and that for admission fee will appear on the "Fee Advice" given after counseling.

- Click **SUBMIT** button.
- The State Bank Collect Payment page of the Institute will appear. Enter the details in the page (Example - Name, Father's name, Fee amount, DOB, Mobile No., captcha etc).
- Click **SUBMIT** button.
- The State Bank Collect payment verification page will appear where the payer has to click on the **CONFIRM Button** after verifying the payment details to proceed further.
- The **SBMOPS (State Bank Multiple Option Payment System)** page is displayed with following options for payments.



Net Banking

1. State Bank of India.
2. Other Banks including Associate Banks.



Card Payments

1. State Bank ATM-cum- Debit Card
2. Other Banks Debit Cards.



Credit Cards



Other Payment Modes – Cash at SBI Branch through Challan printed here.

Choose the desired option for the payment. Retain a print of or save the receipt generated online.

- **Steps for filling the Online Registration cum Application Form**

- Read Admission Guidelines thoroughly.
- For additional weight identify the certificate that will fetch the highest possible single weight.
- Refer to previous year's cut-off marks for different subjects displayed on the website to assess the trend and decide the subject preferences. The trend may change for which the Institute will not be responsible.

- **Documents needed for filling the form:**

- The State Bank Collect reference number (ex: DU00000532) of paid Registration Fee.
- 12th Marksheet, Caste Certificate (if applicable) and Additional Weight Certificate (if applicable).

- **The Application form – Five Components**

1. Personal Details
2. Academic Details
3. Preference of Faculty and Honours subjects
4. Reservation and Other Information
5. Upload Photo

To navigate through these components click the NEXT button. Fill in the correct eligibility particulars and all the mandatory information required therein. Incorrect information will hamper the navigation. A printout of the application form may be retained by the applicant for further use/ future reference. **The entered password should be duly noted by the applicant** for further updations or any other online activities related to admission.

- **Allotment of Subsidiary Subject**

Applicants will be provisionally admitted in the Honours subject for which they have undergone the counseling process and deposited the prescribed fees. Along with the Honours subject, one Subsidiary subject should be opted for any undergraduate programme. The Subsidiary subject will be allotted during the counseling keeping in view the preference of applicants, available seats and respective order of merit. The subsidiary subjects associated with a particular Honours subject have been indicated in the course details given in the prospectus of the concerned academic session.

A Subsidiary subject will be allotted only when a particular combination of Honours and Subsidiary subjects has at least 10 admitted students. The Institute reserves its discretion to allot/change Subsidiary subject of a student if the above criteria is not fulfilled.

ADMISSION & COUNSELING SCHEDULE

FIRST PHASE OF UNDERGRADUATE ADMISSION

Availability of online registration/application forms at institute's website

www.iehe.ac.in.

25th May, 2016 (11:00 am) to 10th June, 2016 (5:00 pm)

Display of list of candidates shortlisted for the first counseling: **13th June, 2016 (5:00 pm)**

Counseling Dates:

Faculty	Date	Time
All FACULTY (SCIENCE, COMMERCE, ARTS)	17.06.2016 & 18.06.2016	10:00 am to 4:00 pm
<i>N.B.: Counseling dates for shortlisted candidates will be notified in their respective subject/faculty list.</i>		

Fee Deposition:

Mode - Online through SB Collect only

Faculty	Dates for Payments	Time for Payments
All FACULTY (SCIENCE, COMMERCE, ARTS)	17.06.16 to 19.06.16	10:30 am to 11:45 pm

Online registration for second and third counseling

14th June, 2016 to 19th June, 2016

Note:

1. *The candidates who have registered/ applied upto 10th June, 2016, need not register again.*
2. *The candidates who register on these dates will be considered in order of merit only for the vacant seats available for second and third counseling.*

**ONLINE UPDATION OF CHOICES IN REGISTRATION CUM ADMISSION FORM
SUBMITTED EARLIER (i.e. TILL 10th JUNE 2016)**

14th June, 2016 to 19th June, 2016

SECOND PHASE OF UNDERGRADUATE ADMISSION

Submission of online registration/application forms at institute's website

www.iehe.ac.in (for vacant seats of second and third counseling only)

14th June, 2016 (11:00 am) to 19th June, 2016 (5:00 pm)

Note: Those who have registered in earlier phase need not register again.

Display of list of candidates shortlisted for the second counseling:

21st June, 2016 (5:00 pm)

Counseling Dates:

Faculty	Date	Time
All FACULTY (SCIENCE, COMMERCE, ARTS)	23.06.2016	10:00 am
<i>N.B.: Counseling dates for shortlisted candidates will be notified in their respective subject/faculty list.</i>	& 24.06.2016	to 4:00 pm

FEE DEPOSITION:

Mode - Online through SB Collect only

Faculty	Dates for Payments	Time for Payments
All FACULTY (SCIENCE, COMMERCE, ARTS)	23.06.16 to 25.06.16	10:30 am to 11:45 pm

Online registration for third counseling:

22nd June, 2016 to 24th June, 2016

Note:

1. The candidates who have registered/applied upto 19th June, 2016, need not register again.
2. The candidates who register on these dates will be considered in order of merit only for the vacant seats available for third counseling.

**ONLINE UPDATION OF CHOICES IN REGISTRATION CUM ADMISSION FORM
SUBMITTED EARLIER (i.e. TILL 19th JUNE, 2016)**

22nd June, 2016 to 24th June, 2016

THIRD & FINAL PHASE OF UNDERGRADUATE ADMISSION

SUBMISSION OF ONLINE REGISTRATION/APPLICATION FORMS AT INSTITUTE'S WEBSITE **www.iehe.ac.in** (for vacant seats of third counseling only):

22nd June, 2016 (11:00 am) to 24th June, 2016 (5:00 pm)

Note: Those who have registered earlier in earlier phases need not register again.

DISPLAY OF LIST OF CANDIDATES

SHORTLISTED FOR THE THIRD COUNSELING:

27th June, 2016 (5:00 pm)

COUNSELING DATES:

Faculty	Date	Time
All FACULTY (SCIENCE, COMMERCE, ARTS) <i>N.B.: Counseling dates for shortlisted candidates will be notified in their respective subject/faculty list.</i>	29.06.2016	10:00 am to 4:00 pm

FEE DEPOSITION:

Mode: Online through SB Collect only

Faculty	Dates for Payments	Time for Payments
All FACULTY (SCIENCE, COMMERCE, ARTS)	29.06.2016 & 30.06.2016	10:30 am to 11:45 pm

PAYMENT SEAT ADMISSIONS AGAINST VACANT NRI SEATS

ACTIVITIES	DATE & TIME
Opening of Online applications for payment seats	22.06.2016 (11:00 am) to 24.06.2016 (5:00 pm)
Display of First list of shortlisted candidates	27.06.2016 (5:00 pm)
First Counseling	29.06.2016 (11:00 am to 2:00 pm)
Online fee deposition	29.06.2016
Display of Second list of shortlisted candidates (in case of vacancy)	30.06.2016 (5:00 pm)
Second Counseling	01.07.2016 (11:00 am to 2:00 pm)
Online fee deposition	01.07.2016

POSTGRADUATE ADMISSION

AVAILABILITY OF ONLINE REGISTRATION/APPLICATION FORMS AT THE
INSTITUTE'S WEBSITE www.iehe.ac.in:

1st June 2016 (11:00 am) to 24th June, 2016 (5:00 pm)

**DISPLAY OF LIST OF CANDIDATES SHORTLISTED FOR THE FIRST
COUNSELING:**

25th June 2016 (5:00 pm)

COUNSELING DATES:

Faculty	Date	Time
All POSTGRADUATE CLASSES	28.06.2016	10:00 am to 4:00 pm

FEE DEPOSITION:

Mode: Online through SB Collect only

Faculty	Dates for Payments	Time for Payments
All POSTGRADUATE CLASSES	28.06.2016 & 30.06.2016	10.30 am to 11.45 pm

CHANGE OF SUBJECTS FOR ADMITTED STUDENTS:

- Admitted undergraduate students will be allowed to apply online to change their Honours and Subsidiary subjects. Changes will be allowed in order of merit, according to eligibility and the available vacancy in the demanded subject.
- A Subsidiary subject will be allotted only when a particular combination of Honours and Subsidiary subjects has at least 10 admitted students. The Institute reserves its discretion to allot/change Subsidiary subject of a student if the above criteria is not fulfilled.

Online Application : 18.07.2016 to 20.07.2016

Display of lists : 23.07.2016

Other Necessary Information

- All necessary information regarding admission will be provided on the website of the Institute. No separate communication will be made with the applicants. However, Institute may use SMS facility to provide some more important information to the mobile number provided by the applicant. Institute will not be responsible for any loss of information. Candidates are therefore advised to regularly visit the institute's website for news update.
- In case of any ambiguity in these guidelines, the rules of the state government will prevail.
- Helpline numbers/e-mail will be provided by the Institute on its website and the applicants may avail of these facilities for seeking any information regarding admission.
- **Girl students** needing hostel facility should indicate their choice in the online admission form. A separate form, available at the Institute's office should be filled **if admitted**. Hostel will be allotted in order of merit and in keeping with the Government's reservation policy/rules.
- Delayed submission of original Transfer Certificate & Migration certificate etc. mandates a written undertaking by the student on the day of counseling. The candidate must state the period or the date by which he/she would submit the document. Failure in the compliance of the assured date may lead to unnecessary late fee penalty for enrollment to be borne by the students themselves.
- Candidates may produce the internet copy of their 10+2 marks-sheet if the original marksheets are awaited from the concerned school.
- Self attested photo copy of the documents will be accepted in keeping with the guidelines issued by the state government.
- Counselling students whose results are awaited will have to secure provisional admission by depositing the prescribed fee by the prescribed date. Admission of such candidates will be regularized only after the declaration of the result of the awaited qualifying examination.
- Provisionally admitted students whose results were awaited but have eventually failed will be entitled to a fee refund after the deduction of procedure fee of Rs 100.
- 10% seats will be reserved for candidates from outside MP and admission will be granted on producing a domicile certificate from the migrating state in addition to a police verification report, an undertaking and eligibility certificate from the university.
- The university rules may mandate some candidates to submit an eligibility certificate and migration certificate within the prescribed time limit.
- **To promote global exchange, admissions are open to foreign nationals subject to the required permission from Governments & Agencies.**

- **Fee structure for the foreign nationals is mentioned in Annexure-II(a). Fee would be accepted only in Indian currency.**
- Admission to the candidate whose guardian (as per the M.P. government admission rules) is under transfer will be given admission only in the event of vacancies and provided the candidate has secured admission in any of the affiliated college of M.P. A copy of the transfer order along with the joining report should be submitted therein.
- Full time government/private employees will not be eligible for regular admission. Part time employee will have to submit an NOC from their employing authority.
- On quitting the Institute after admission or in the event of cancellation of admission /expulsion only the caution money would be refundable.
- In the event of admission during the first semester to any Technical /Professional Course of any recognised Indian University/Institute the relevant proof of the admission should be produced for securing refund of the deposited fee after the deduction of procedural fee of Rs 100. In case of self- financing courses only the caution money will be refundable.
- Any dispute and consequent legal proceedings will be subject to the jurisdiction of Bhopal only.

LIST OF DOCUMENTS TO BE SUBMITTED AT THE TIME OF COUNSELING:

- Original & self-attested copies of Qualifying Examination (10+2)
- Mark sheet of class X as a proof of Date of Birth
- Original Transfer Certificate
- Migration Certificate
- Caste Certificate (if applicable)
- Category Certificate (if applicable)
- Character Certificate
- Below the Creamy Layer Certificate for OBC candidates seeking reservation
- Domicile Certificate
- Eligibility Certificate (if required)
- NSS/NCC Certificate
- Sports/Co-curricular Achievement Certificates
- 2 Passport sized coloured photographs
- Affidavit for Anti Ragging/Payment seat & students from outside M.P
- Police Verification Certificate (for candidates from out of M.P.)

Note: Two sets of self-attested copies and the originals will be required at the time of counseling.

Relevant documents for seeking reservation and weight must be compulsorily produced at the time of counseling.

Admission to other Semesters of Undergraduate Programme

- Direct admission in UG third semester: A candidate who has passed the First and Second semesters of an Undergraduate Course may be admitted to the third semester of the same course, subject to the availability of seats. But, in such cases the candidate will have to clear all the papers of the first and the second semesters along with those of the Third and the Fourth semesters respectively.
- An admitted student may be given provisional admission to the next semester with the specific understanding that the student shall clear the previous semester backlogs as per provisions appearing therein. Such a student, in the mean-time, may pursue his/her studies for the next higher semesters and appear in examinations for the same along with the examination of lower semester.
- Admitted students placed in ATKT in I & II semester shall have to appear and clear these ATKT papers along with their III & IV semester paper respectively. Student failing to secure the qualifying marks (minimum 36% in each paper and aggregate of 48 %) in I & II semester examination will not be admitted in the V semester. Similarly, the students placed in ATKT in III & IV semester shall have to appear in these ATKT in their V & VI semester respectively.

Admission to NRIs/Payment Seat

Admission will also be granted to Non-Resident Indians (NRI) and Foreign nationals subject to the relevant rules/instructions of government of Madhya Pradesh in the first year of above mentioned Honours degree and post-graduate courses provided the candidates produces/submits the following documents at the time of admission :

- a. Students Visa
 - b. Eligibility-certificate of Barkatullah University, Bhopal.
 - c. Scholarship holders have to obtain no-objection certificate from Embassy of the country of which the candidate is a national.
 - d. Medical-Certificate of Medical-Board of Government of Madhya Pradesh, Bhopal.
 - e. Police Verification Report from the Home Department, Government of Madhya Pradesh, Bhopal.
- 10% of total seats in each course are reserved for NRI/Foreign students. In case these seats remain vacant, they will be made available as payment seats for Indian nationals. However, the criteria of eligibility for admission will not be relaxed even

for the payment seats. The NRI fee structure will be retained. Admission will be provided on the basis of merit list prepared for payment sheet separately.

- NRI students / Payment seat students admitted on payment seats will have to abide by the fee structure applicable to NRI/Payment seats for all the three years of the Degree Course.

Note: *On all other issues related to admission the guidelines/rules of the state government will be applicable.*

Fee Particulars

- Fee should be deposited by the mode and procedure prescribed by the Institute.
- The fee structure may be revised if need be, in the subsequent academic sessions.
- Except otherwise stated in these guidelines, fee once paid will not be refunded. A student who withdraws from the Institute has to pay the fee provisioned for the entire semester. Transfer certificate will be issued only when all the dues are settled.
- University Fee such as: (i) Enrolment Fee (ii) Migration Fee (iii) Degree Fee (iv) Other fees as prescribed by Barkatullah University are payable in addition to the Institute's Fee.
- For Fee Structure please refer to Annexure-II.
- **Caution money will be refundable in or within 3 years of student's exit. Any claims thereafter will not be entertained (Original Receipt compulsory).**

Classes for Regular students of previous session 2015-2016:

Students of the Institute who have passed or have been placed in ALLOWED TO KEEP TERM (ATKT) category in the Second/Fourth Semester Examinations of various courses conducted by the Institute in **May, 2016**, should start attending the next higher class with effect from **1st July, 2016**. The time table for the academic session **2016-2017** will be displayed on the Notice-Board on **30th June, 2016**.

Students of Third and Fifth semester should positively deposit their fees latest by **15th July 2016**, failing which they will be fined @ Rs 25/- per day. Teaching will commence from **1st July 2016**.

Note:

- i. In case of any doubt or dispute regarding admission, the decision of the Director of the Institute will be final and binding.
- ii. For all matters pertaining to admission, the candidates/guardians are advised to contact **Dr. Sharda Gangwar**, Professor In-Charge Admission.

TEACHING METHODOLOGY

The objective of the Institute is to initiate the students into the basics of the subject and develop in them a spirit of reasoning and an analytical outlook. For this, regular lectures are supplemented with group discussions, seminars, live-projects and tutorials for students. To facilitate these activities, the faculty is always available for guidance.

Some notable practices at the Institute:

- Lectures by domain experts from Science, Management, Commerce, Administration Humanities, etc.
- Lectures on personality development, improving communication skills, art of presentations and workshops.
- Mock interviews to groom students for various competitive exams.
- Orientation lectures relating to various competitive exams.
- Computer Awareness (practical paper) in lieu of General Awareness in one of the semester is compulsory for all students.
- General Knowledge/Current Affairs Test is compulsory for all the students.
- Students are guided and encouraged in the participation and rendition of PowerPoint presentation on interdisciplinary topics using multimedia projectors and laptops.
- Regular educational excursions, industrial visits, heritage walks and job-trainings are a part of out of the box learning.
- Summer & Winter Internships during semester breaks is a regular feature.

Compulsory Uniform and I/c

The uniform is compulsory for all students. This comprises of:

- For **Boys**: Trouser (**Grey**), Full Sleeves Shirt (**White**), Tie (**Maroon**).
- For **Girls**: Salwar, Dupatta (**White**) and Knee Length Kurta (**Dark Grey**).

Wearing of tie is compulsory for boys except from 15th March to 20th May. Violation of the dress code is considered to be an act of indiscipline and is therefore punishable. Boys & Girls should strictly follow the specified uniform. Any embroidery or embellishments or variation in the uniform is not allowed. Designer shirts, Salwar, Chunnis, Chudhidars should not be worn. A fine of Rs.100/- per day will be imposed initially and Rs.200/- per day in subsequent violations of proper uniform.

In addition, all the students, including students of vocational courses must wear their identity cards during their stay in the campus.

Medium of Instruction

The medium of instruction in the Institute is English, but students are free to choose Hindi/English for answering question papers. The students are however groomed to have a command over both written and spoken skills in English as well as in Hindi.

Institute Timings

Class Timings

The class time table is scheduled between **8.00 am to 5.30 pm** Monday to Saturday. The timings may be changed or revised as per the requirements.

Library Timings

The library is open from Monday to Saturday from **08:00 am to 5:30 pm** for all students and staff members. Hostel students can avail of the library facility in the evening also.

Office Timings

The Institute office is open from 10:30 am to 5:30 pm except on 2nd and 3rd Saturday of every month.

Discipline

- Candidate with criminal record and proven acts of any indiscipline will not be entitled for admission. In case of any disciplinary and criminal activity in the post admission period the decision regarding his/her continuance at the Institute would rest with the Director.
- **Candidates chargesheeted for vandalism and ragging will not be eligible for admission under UGC regulation no. F-1-16/2007(CPP 11) April 2009. The Zero Tolerance Policy in relation to ragging will be applicable as per the letter No. 829/469/आउशि/शा-1/08 dated 18 June 2008 of the Higher Education Department.**
- If any candidate is found to have secured admission through fraudulent means or through suppression or misrepresentation of facts or through a mistake or oversight, his/her admission will be cancelled at any stage of his/her study in the Institute.
- If a student remains absent for more than a week without prior information to the concerned Head of the Department his/her admission is liable to be cancelled.

- Students should maintain discipline inside the class as well as within the campus premises.
- It is mandatory for students to come in uniform otherwise they are liable to be fined.
- Students should read the notice board regularly, to keep themselves updated on the day to day events of the Institute.
- All students of the Institute are given Identity Cards. It is compulsory for every student to have the Identity Card with him/her in the Institute, failing which disciplinary action may be taken against the student. At the time of leaving the Institute, the Identity Card has to be surrendered along with the application for a Transfer Certificate, for record. The IC, once issued, will remain valid for the duration of the course to which a student has been admitted.
- **Acts of misbehavior, chewing of tobacco, smoking or intake of any kind of intoxicants within the premises is strictly prohibited.**
- Students are permitted to use mobile phones within the campus. Use of mobile phones for entertainment is strictly prohibited. The mobile phones will be seized if the rule is violated.
- No excursion, picnics, meeting or any other get together can be organized without the prior permission of the Director of the Institute. The Institute will not be held responsible for any untoward incident that may happen on an excursion, a picnic or a tour. When an application for permission is submitted it will be presumed that the students have taken previous permission from the parents/guardians to join the party.
- **Carrying of arms and weapons is a punishable offence.**
- **A student can be fined/suspended or rusticated for an act of indiscipline.**
- **In all disciplinary matters, the decision of the Director of the Institute will be final and binding.**

As per UGC Regulations for curbing the menace of ragging in higher educational institutions, 2009 under Section 26(1)(g) of the University Grants Commission Act, 1956 Ragging is strictly prohibited and is a punishable offense. The regulation mandates every student and their guardian to submit duly signed affidavit to this effect along with the admission form.

Examination System

The Institute has devised and is gradually evolving a pattern which lays more emphasis in using examination as a tool for involving students closely in the teaching and learning process and familiarizing themselves with the various modes of competitive examination as also to ensure credibility in the examination system.

This system has several distinctive features like:

1. Evaluation of each theory paper through ‘continuous evaluation’ as well as the traditional ‘external evaluation’. 50% marks are reserved for continuous evaluation. The category wise distribution of marks is as follows:

a) Semi surprise class test	25 %
b) Quiz/Classroom-teaching/Group-Discussion/Seminar	10 %
c) Assignments/Dissertations/Case-Studies/Project-work	10 %
d) Attendance in the class	5 %
2. Answer books of continuous assessment are shown to students for future improvement and their doubts are resolved and queries answered.
3. Students securing less than 20% marks in each subject and overall aggregate less than 36% in continuous evaluation are not allowed to appear in external examination.
4. Only 15% attendance will be condoned on medical grounds. Only the certificates which are submitted immediately after coming back from the medical leave will be accepted.
5. 75% attendance is compulsory to be eligible for the external examination.
6. The external evaluation is divided in three parts, namely objective questions in ‘Part-A’ to test the memory retention of students, short answers in ‘Part-B’ to test the power of expression in a precise manner and finally ‘Part-C’ which has long answers to test the descriptive abilities.
7. There is a provision for ATKT (Allowed to Keep Term).
8. Students have to secure at least 48% in aggregate and not less than 36% in each paper to be declared successful.
9. Re-totaling of marks is barred since results are declared after a thorough manual/computerized checking. However, students can apply for revaluation after depositing the requisite fee.

- 10 The answer books of paper wise toppers are displayed in the library for students and anyone can obtain a photocopy of the answer book on payment. Any student of the Institute can obtain the photocopy of his own answer book or of any other student on payment of Rs 200/ per answer book.
11. A student shall be given not more than two attempts to appear in full semester examination and maximum period of five years to complete the course at UG level & three years at PG level.

Thus the system is:

- transparent,
- free from examination anxiety,
- has a feedback mechanism,
- offers an evaluation mechanism which runs throughout the semester, and
- Involves the students in the evaluation process, so as to re-establish credibility in the examination system.

Special ATKT Examination

The Institute will hold a special ATKT examination at the end of the sixth semester, soon after the declaration of the result of the sixth and final semester examination to enable the ATKT candidates of that batch (sixth semester) only to clear the backlog.

Promotions

Promotion to next semester will be considered only after the student has submitted his/her examination form and has paid the examination fees in time.

Promotions are granted on the basis of performance of the student throughout the semester. The results are declared at the end of each semester. ATKT is awarded to the students in those papers in which they fail to secure qualifying marks.

Candidates placed in ATKT in First & Second semester shall have to appear and clear in these ATKT papers along with their Third & Fourth semester papers respectively. Similarly the candidates placed in ATKT in semester Third & Fourth semesters shall have to appear in these ATKT papers along with their Fifth & Sixth semester papers respectively.

A candidate failing to secure the qualifying marks (minimum 36% in each paper and aggregate 48%) in First & Second semester examination will not be admitted in the Fifth semester. There will be a year back in such cases.

FACILITIES

A. Infrastructure

The Institute has Computerized Library, Smart Classrooms, Well equipped Laboratories, Computer Labs, Seminar hall, Two Girl Hostel with amenities like TV, Washing machines & Geysers, Water coolers, Solar light & water heaters, Invertors etc., besides an office complex the Confidential section and canteen on its campus. Parking slots for students and faculty have been extended to accommodate the growing demand. An Academic Block with 10 classrooms, Chemistry Lab, Computer Lab/Language lab, Sports Complex & Girls Hostel Block with 14 Rooms under constructions.

B. Administration through IT enabled services

ICT Interventions

- Dynamic website and Portal
- Online Admission
- Online Fee Collection
- Online generation of salary bills
- Online entry of internal assessment credentials (Attendance & Marks) viewable at student's portal.
- Development of IT Infrastructure
- Make Available High Speed Internet Line/Leased Line for easy access of Internet in the Institute.
- Wi-Fi Campus
- Linkage with NKN, India
- Linkage with EDUROAM service of ERNET, India
- Educational System Software for IEHE (Intranet/Internet Based)

C. LIBRARY

Library Facilities and Services

- The new digital state of the art library is equipped with over about 26,319 books (16,100 titles) on different subjects and subscribes to a number of periodicals, national/state newspapers (10), magazines (16) and journals (20), books on self-development & motivation besides an extensive array of reference material and books on competitive exams, unsolved papers and answer books of paper wise toppers of the Institute.
- An Internet Zone is functional to enable the students to avail of membership of the 'National Library and Information Services Infrastructure for Scholarly Content' (N-list). The N-list programme provides excess to more than 2100 e-journals and more than 55100 e-books.

Circulation rules of library:

- Two books are normally issued for a fortnight except reference books, journals and periodicals. At a time a student can borrow only one book for honours and one for subsidiary subject respectively.
- Textbooks with single copy will not be issued.
- Student can reserve their demand for a particular book in case it is already issued.
- Library can summon the borrower to return the book before the due date.
- The book should be returned within 15 days from the date of issue. If delayed a fine of Rs.2/-per day per book would be charged.
- In case of loss of Library cards, readers have to pay Rs. 25 for barcode Library membership I.D. Card.

Library services:

- Reprographic services.
- Internet Facility.
- Database search through INFLIBNET.
- Current awareness service. (Display of new books, Monthly list of new books pasted on the notice board).
- Circulation services (Issue-Returned of books).
- Reference service (Personal & Group).
- Book bank facility for the student of the weaker section of the society.

D. HOSTEL

- There is a 138 seated girl-hostel in the Institute campus to house outstation students.
- Only girls students residing outside Bhopal will be eligible for admission in the hostel.
- The students desirous of admission have to apply in the prescribed form.
- Admission will be granted on merit basis & in compliance with reservation rules/ policy of the State Government.
- Student admitted in the hostel will be required to pay the hostel fee as given in the hostel prospectus.
- A Hostel mess is functional round the academic year and mandates a compulsory membership of all the hostellers (Refer to mess rules given in hostel prospectus).
- For overall supervision of the hostel, a hostel management committee is constituted every year under the senior Professor of the Institute. The superintendent of the hostel, Prof. In charge of Mess and Hostel Manager constitute the committee.
- Hostellers have to abide by the rules and regulations given in the hostel prospectus.
- A system of weekly visits by a lady doctor for a routine checkup of inmates exists.
- Regular morning YOGA class is compulsory for all the hostellers.

- In keeping with the objectives of UGC for empowerment of women and in compliance with the directives of the state Government for skill development among hostel girls the Institute has introduced a **100% practical training oriented 900 hours course Hostel Management**. The curriculum includes training programmes on Horticulture, traditional arts, crafts etc. in addition to the management module. In the first year the Hostel girls will be entitled for **Certificate in Hostel Management (CHM)**, in the second year for **Diploma in Hostel Management (DHM)** and on the completion of third year they will be entitled for **P.G. Diploma in Hostel Management (P.G.D.H.M.)**. It is an innovation which is first of its kind in India which will be helpful and beneficial to the students in their future life.

E. PARKING FACILITY

Parking slots for students and the faculty have been upgraded and increased to accommodate the growing numbers. Students are facilitated to use parking space and are instructed to use hamlets compulsorily.

F. STUDENTS SUPPORT SERVICES

- Career Guidance Counselling Cell** aids students in exploring new opportunities and channeling their interests according to their aptitude. **In the session 2015 -16 the cell conducted workshops & trainings on Communication Skills, Tally, Cyber Security, Oil Painting, Women Entrepreneurship Development with DST Computer Hardware Training with DST for boys etc.**
- The Placement Cell**, instituted in the academic session 2002-2003, has been successful in placing a number of students. A number of students still in their final year secure placements in reputed companies through the Institute's Placement Cell. **In the session 2014-15 several students found lucrative placements, namely, 62 in IBM Daksh/Concentrix, 82 in INFOSYS, 101 in TCS and 54 in SYNTEL.**
- There is a 138 seated Girl's Hostel** for out-stationed students. A lady doctor visits the hostel every week and is also available on special request. Yoga classes are held in the hostel every morning. **Hostellers of the academic session 2016-2017 will be allowed to stay in the hostel with effect from 1st July, 2016.** In keeping with the objectives of UGC for empowerment of women and in compliance with the Directives of the State Government for skill development among hostel girls, the Institute has introduced a 100% practical training oriented 900 hours course in Hostel Management. The curriculum includes training programmes on horticulture, traditional arts, crafts etc. in addition to the management module. In the first year the Hostel girls will be entitled for Certificate in Hostel Management (CHM), in the second year for Diploma in Hostel Management (DHM) and on the completion of third year they will be entitled for P.G. Diploma in Hostel Management (P.G.D.H.M.) It is an innovation which is first of its kind in India which will be helpful and beneficial to the students in their future life.

d. **Group Insurance Scheme** exists for students of the Institute since session 2005-2006. The scheme covers all the students for accidental treatment and risk to life of the students and guardian. The Insurance Scheme is currently provided by **the United Insurance Company Ltd.** Details about the Group Insurance Scheme can be obtained from the Institute's Office.

e. **Research Funding to students**

- To promote research endeavor the Institute will provide financial assistance to aspiring applicants.
- The Academic Committee will be the Nodal Agency.
- The proposal detailing the particulars of Seminar/Conference duly forwarded by the concerned Head of the Department should be submitted to the Academic Committee.
- A copy of the accepted Research Paper should be enclosed along with the application form.
- The duly filled application form must reach the Academic Committee at least 10 days prior to the scheduled date of the Seminar/Conference.
- Participation in the Seminar/Conference mandates the prior permission of the Director on the recommendation of the Academic Committee.
- Students can avail the financial assistance only once during an academic session.
- Daily allowance and travelling allowance will be payable as per the rates approved by the Executive Committee, which are as follows :
 - At the local level – Rs. 100/- per day
 - For Seminar/Conference within the state and outside the state
 - Rs. 200/- per day with boarding facility
 - Rs 300/- per day without boarding facility
 - The rate of daily allowance or the actual expenses, whichever is lower will be payable. Students will be entitled to the rail fare of IInd Class Sleeper/Non AC bus fare. Daily allowance will include local conveyance allowance also.
- Students are entitled to a reimbursement of a maximum amount of Rs. 1000/- as registration fee.
- Applicants will not be entitled to any kind of advance. Payments will be made only for the sanctioned amount on the submission of relevant vouchers.
- Only two candidates found eligible will be entitled to financial assistance for each seminar. Preference will be given to Postgraduate students.
- Presentation of the research paper for the finalization of the proposal would be sought at the discretion of the Academic Committee.
- Students will be entitled to only financial assistance as per rules. Conveyance, Food, Security etc will not be shouldered by the Institute.

f. Student Welfare Scholarships

The Institute offers two kinds of Scholarships:

- (a) Institutional Scholarships & Awards
- (b) Government Scholarships

(a) Institutional Scholarships & Awards:

- (i) **Merit-cum-means Scholarships**
Rs 5,000 to students whose parent's income is less than Rs.1,50,000
(20 applicants in order of Merit).
- (ii) **Economic Assistance**
Rs 5,000 to students whose parent's income is less than Rs.1,50,000
(20 applicants in order of Merit).
- (iii) **Merit Award:** This award can be given with any other scholarship -
Rs 2,000 for honours subject wise faculty toppers of Undergraduate,
Postgraduate & M.Phil. students.
- (iv) **Dr N.P. Singh Memorial Award** of Rs. 5000/- per annum for faculty
wise three applicants (in order of merit) whose parent's income is less than
3.6 lacs per annum.

(b) Government Scholarships/Yojna:

- (i) **Gaon ki Beti Yojna** (Rs. 5,000/- per annum per girl applicant) only for
those students who have passed Higher Secondary examination from the
school situated in rural area / Gram Panchayat / Janpad Panchayat. It will
be given for three years to eligible students who will mandatorily apply in
1st year. Renewal will take place in 2nd & 3rd year after submission of the
forms.
- (ii) **Pratibha Kiran Yojna** (Rs. 5,000/- per annum per girl applicant)
Eligibility – 1st division in class 12th, BPL category, school from urban area
it will be given for three years to eligible students who apply in 1st year of
course. Renewal will take place in 2nd & 3rd year after submission of the
forms.
- (iii) **Vikramaditya Yojna** (Rs. 2,500/- per annum per boy applicant of General
Category) Eligibility – 1st division in class 12th, annual income of parent
less than Rs. 56,000/-
- (iv) **Nishakt Jan Scholarship** funded by *Samajik Nyay Vibhag* (Rs 200/- per
month per boy/girl applicant admitted to computer / Management Courses
for M.P. domicile and parent income up to Rs 01 lac.
- (v) **Post Matric Scholarship** - for SC/ST/ OBC and Minority students.
- (vi) **Awasiya Yojna** funded by *Adim Jati Kalyan Vibhag* (Rs 2000/- per
month for SC/ST students)

- (vii) **Awagaman Yojna Bhatta** – Conveyance Allowance (Rs 5/- per day per girl student – Rs. 500/- for 100 days and Rs 1000/- for 200 days only in one session) can be given with any type of scholarship/award.

Note:

- (1) **Govt. Scholarships will be given as per Govt. rules.** Application Forms will be available on website of IEHE Applicants can download forms and submit them by 31-07-2016.
- (2) Students will be eligible for only one scholarship among all categories.

g. Other Highlights:

- **Degree Distribution** is a grand event usually held in January-February. Degrees are awarded to students of the preceding session and the best all-rounder is also awarded the Director's Medal in this ceremony.
- **Co-curricular activities** and extra-curricular activities are spread over the entire academic calendar. Debates, quiz, seminars and other cultural activities help bring out the innate talents of the students. The Annual function offers a cultural bonanza to the students and provides them a forum to exhibit and chisel their talents. Sports and adventure activities are regularly conducted prior to the annual functions.
- **NSS** students have to render 120 hours of community service to be eligible for certification. NSS camps and other projects instill a sense of social responsibility and a feeling of community service among the students. The session 2015-16 was marked by multifarious activities viz. Campus Plantation, AIDS Awareness Rally, Enactment of Message based Street Plays on Societal Issues of Common Concern, Free Distribution of Stationary Kit, Collaborative Training Programmes with Placement Cell, Vizits to Old Age Home, Cleanliness drives, Workshops & Short duration Camps, Voluntary Blood donation Camps etc.
- Departmental festival is a milestone event which facilitates '**out of the box learning**'. The event spurs & initiates interest in the subject thereby mitigating the boredom of stereotyped learning. Through multifarious subject based activities & events the festival offers a platform to the students to show case their talents besides arousing their creative sensibilities & innovative abilities. It also prompts informal interaction between students, faculty & staff.
- **NCC** unit of 100 students has been sanctioned by Barkatullah University, Bhopal at the Institute.
- **Clubs** like Literary Club, Current Events Club, Cultural Activities Club, Internet Club Nature & Adventure Club, Social Service Club, Sports Club, Economics Club etc are functional and students are required to be members of at least one club.

- **Tutor-Guardian Scheme** exists to keep a record of the progress, problems or any other difficulty that the student might have. Parents are required to meet the concerned TG in the interest of their ward. T.G meetings are held on the third Saturday of September & March of the academic session.
- **Institute Magazine and Newsletter** chronicles the cultural, academic and overall activities of the Institute. Literary articles from the faculty and the students are an outstanding feature of the magazine. Departmental Newsletters updates the activities of the Departments.
- **Awards & Medals** are instituted to incentivize academics, sports & talents. Each year, the best all-rounder of the Institute is honored with the **Director's Medal**. The Director's Medal is awarded to the deserving students of **final year of undergraduate degree course on the basis of academic, sports, co-curricular & extra-curricular activities**. Toppers in each faculty & outstanding students with distinctive performance in academics, Sports, General knowledge *etc* are honoured with faculty sponsored **Memorial Medals** during Degree Distribution Programme.
- **Educational Excursions** are organized to different parts of country during the semester breaks.
- **Alumni & Parent Association** exists since session 2002-03. This association serves as a link between the ex-students and their alma-mater & aids the growth of the Institute by providing support to the Institute for placements, guest lectures, counseling and various workshops for the students.
- **Grievance & Redressal Cell** receives suggestions or complaints from the students as well as the parents, to effectuate improvements in every segment of administration. For this purpose, a complaint/suggestion box is installed. The redressal committee regularly reviews them for prompt action.
- **Women Counseling Cell** provides guidance regarding academic and job oriented schemes to girl students, conducts various awareness activities & organizes lectures and talks to disseminate information on social issues such as violence against women, creating awareness regarding women rights etc.
- **Canteen for students & staff** and mess facility for hostellers is available within the campus. A Stationary Kiosk is also functional in the campus.
- **Conveyance** is available for BHEL students. Institute bus can be arranged if more than 30 students avail of the bus facility.
- **Cost of lost books of library and any other damages incurred would be recovered from the caution money.**
- Railway concession facility may be availed by the student for visiting home town (native place of the student or the place where his/her parents/guardian reside) during the vacation. The certificate for Railway concession is valid for

14 days from the date of issue for outward journey and for four months for return journey. A separate order will be issued for each journey.

- Migration certificate will be issued by Barkatullah University, Bhopal on payment of a fee prescribed by the University.
- Duplicate TC/Mark sheet/I-card can be obtained on payment of Rs 100/-.
- Additional certificates demanded by the students will be given on a fee of Rs 50/-

Instruction for obtaining Exit documents

- For various documents/certificate required from the Institute students should submit their application in the office in the appropriate form along with all essential enclosures/documents to ensure prompt disposal of their cases. Ordinarily the applied document/certificate will be issued by the office on the third working day after the submission of application.
- For obtaining **refund of caution money** and Transfer Certificate, application must be submitted in prescribed proforma. Identify Card, original fee receipt and no dues certificate should be enclosed along with the application for refund of caution money. The caution money claque is made available along with the mark sheet. Mid-term quitters can obtain refund of the caution money by submitting an application in the prescribed proforma.

Academic Calendar for the session 2016-17

(A) Semester I, III & V of UG and Semester I & III of PG Courses		
1.	Academic Session (Including Examination)	01 st July 2016 – 02 nd December 2016 (Total 125 days)
2.	Academic Fest	15 th September 2016 – 17 th September 2016
3.	Practical Examination (Phase-I)	24 th October 2016 – 27 th October 2016
4.	Last teaching day	27 th October 2016
5.	Deepawali Vacation (For students & Faculty only)	28 th October 2016 – 01 st November 2016
6.	Practical Examination (Phase-II)	02 nd November 2016 – 05 th November 2016
7.	Preparation Leave	02 nd November 2016 – 06 th November 2016
8.	Semester Examination	07 th November 2016 – 02 nd December 2016 (22 days)
9.	Results	17 th January 2017
10.	Semester Break	05 th December 2016 – 12 th December 2016
(B) Semester II, IV & VI of UG and Semester II & IV of PG Courses		
1.	Academic Session (Including Examination)	14 th December 2016 – 19 th May 2017 (Total 125 days)
2.	Annual Function & Degree Distribution Day	Probable Week: 3 rd / 4 th week of December 2016
3.	Practical Examination (Phase-I: For UG Semester - I & II)	15 th April 2017 – 20 st April 2017
4.	Last teaching day	20 th April 2017
5.	Practical Examination (Phase-II: For UG Semester - VI and PG Classes)	05 th May 2017 – 16 th May 2017
6.	Preparation Leave	22 nd April 2017 – 24 th April 2017
7.	Semester Examination	25 th April 2017 – 19 th May 2017 (22 days)
8.	Result (UG: Semester-VI only)	14 th June 2017
9.	Result (UG: Semester-II & IV, PG: Semester II & IV & ATKT)	24 th June 2017
10.	Semester Break	20 th May 2017 – 15 th June 2017 (For Faculty) 20 th May 2017 – 30 th June 2017 (For Students)

INSTITUTE FOR EXCELLENCE IN HIGHER EDUCATION, BHOPAL
FEE STRUCTURE (2016-17) (Semester-I)

COURSES	For INDIAN Students		For NRI / Foreign Students
	SB Collect Payment Category	Amount of Total Fee for Sem I	
Undergraduate Courses			
B.A.			
Hons. & Subs.: Subjects except Psychology & Geography	AT1-15725	15725/-	77625/-
Hons.: Subjects except Psychology & Geography, Subs.: Psychology/Geography	AT2-16725	16725/-	82625/-
Hons.: Psychology/Geography Subs.: Subjects except Psychology & Geography	AT3-17725	17725/-	87625/-
Hons.: Psychology/Geography Subs.: Geography/ Psychology	AT4-18725	18725/-	92625/-
Hons.: Fashion Designing	AT5-31275	31275/-	155375/-
B.Com.			
Hons.: Accounts/ Management Subs.: Management/ Accounts	CT1-15725	15725/-	77625/-
PAYMENT SEATS	Payment Seat – 77625	77625/-	
B.Sc.			
Hons.: Mathematics Subs.: Physics/ Chemistry/ Computer Science/ Electronics	ST1-19725	19725/-	97625/-
Hons.: Physics/ Chemistry/ Computer Science/ Electronics Subs.: Mathematics	ST2-20725	20725/-	102625/-
Hons.: Chemistry Subs.: Computer Science/ Biotechnology/ Food Science	ST3-21725	21725/-	107625/-
Hons.: Biotechnology Subs.: Chemistry	ST4-37575	37575/-	186875/-
Postgraduate Courses			
M.A./M.Com./M.Sc. Maths	Same as course name-19365	19365/-	96465/-
M.Sc. Physics /Chemistry/Biotechnology	Same as course name-41315	41315/-	

नोट—

- उपरोक्त शुल्क प्रथम सेमेस्टर के लिये देय होगा तथा द्वितीय सेमेस्टर में मात्र परीक्षा शुल्क ही पुनः देय होगा।
- पेमेंट सीट का शुल्क विदेशी/अप्रवासी भारतीयों के शुल्क के बराबर ही होगा।
- जिन विद्यार्थियों ने सी.बी.एस.ई. या अन्य बोर्ड से 12वीं की परीक्षा उत्तीर्ण की है वे उक्त शुल्क के साथ माईग्रेशन शुल्क रु0 165/- जोड़कर जमा करेंगे।
- पी.जी. कोर्स के जिन विद्यार्थियों ने बरकतउल्ला विश्वविद्यालय के अतिरिक्त किसी अन्य विश्वविद्यालय से यू.जी. कोर्स किया, वे उक्त शुल्क के साथ नामांकन शुल्क रु0 295/- जोड़कर जमा करेंगे।
- उपरोक्त शुल्क में विश्वविद्यालय शुल्क एवं कॉशन मनी भी सम्मिलित है।

FEE STRUCTURE 2016-17

Undergraduate Courses Except Biotechnology & Fashion Designing				
Description of Fee	Amount (Rs.) Indian Citizens		Amount (Rs.) NRI & Foreign Students/Payment Seats	
	Semester I/III/V	Semester II/IV/VI	Semester I/III/V	Semester II/IV/VI
<i>Non Refundable Fee</i>				
Academic Fee :				
Admission/Re-admission Fee	800		4000	
Tuition Fee	4700		23500	
Library Fee (Including Reading Room & Magazine)	1350		6750	
Co-Curricular and Extra-Curricular Fee	1600		8000	
Student Welfare Fee	1000		5000	
Personality Development Test Fee	500		2500	
Laboratory Fees:				
All Hons. Subjects	1200		6000	
All Subs. Subjects	600		3000	
Examination Fee:				
Examination Form Fee (Per Semester)	25	25	125	125
Examination Fee (Theory)	2000	2000	10000	10000
Examination Fee (per practical)	400	400	2000	2000
Development Fee	1500		7500	
University Fees	As applicable			
*Caution Money (Refundable)				
Science	5000		25000	
Arts & Commerce	2000		10000	

Note:

- * **Caution Money will be in addition to the total non-refundable amount.**
- * *Cost of lost books of library and any other damages incurred would be recovered from the caution money*

Annexure – II (c)

B.Sc. Biotechnology (Honours)		
Description of Fee	Amount (Rs.) Indian Citizens	
	Semester I/III/V	Semester II/IV/VI
Academic Fee :		
Admission /Re-admission Fee	800	
Tuition Fee	17500	
Library Fee (Including Reading Room & Magazine)	2000	
Co-curricular and extra-curricular Fee	1500	
Student Welfare Fee	1000	
Personality Development Test Fee	500	
Laboratory Fee	4500	
Examination Fees:		
Examination Form Fee (per semester)	25	25
Examination Fee (Theory)	2000	2000
Examination Fee (Practical)	1000	1000
Development Fee	1500	
University Fees	As applicable	
Non-Refundable Fees (Excluding University Fees)	32325	3025
* Caution Money (Refundable)	5000	
Total Amount	37325	3025

Note: * Cost of lost books of library and any other damages incurred would be recovered from the caution money.

Annexure – II (d)

B.A. Fashion Designing (Honours)		
Description of Fee	Amount (Rs.) Indian Citizens	
	Semester I/III/V	Semester II/IV/VI
Academic Fee :		
Admission /Re-admission Fee	800	
Tuition Fee	10500	
Library Fee (Including Reading Room & Magazine)	4000	
Co-curricular and extra-curricular Fee	1600	
Student Welfare Fee	1000	
Personality Development Test Fee	600	
Laboratory Fee	3000	
Examination Fees:		
Examination Form Fee (per semester)	25	25
Examination Fee (Theory)	2000	2000
Examination Fee (Practical)	1000	1000
Development Fee	1500	
University Fees	As applicable	
Non-Refundable Fees (Excluding University Fees)	26025	3025
* Caution Money (Refundable)	5000	
Total Amount	31025	3025

Note: * Cost of lost books of library and any other damages incurred would be recovered from the caution money.

Annexure –II (e)

M.A./M.Com./M.Sc. (Mathematics)				
Description of Fee	Amount (Rs.) Indian Citizens		Amount (Rs.) NRI & Foreign Students/Payment Seats	
	Semester I/III	Semester II/IV	Semester I/III	Semester II/IV
Academic Fee :				
Admission /Re-admission Fee	800		4000	
Tuition Fee	5500		27500	
Library Fee (Including Reading Room & Magazine	1350		6750	
Co-curricular and Extra-curricular Fee	1600		8000	
Student Welfare Fee	1000		5000	
Personality Development Test Fee	500		2500	
Examination Fees:				
Examination Form Fee (per semester)	25	25	125	125
Examination Fee (Theory)	2000	2000	10000	10000
Development Fee	1500		7500	
University Fees	As applicable			
Non Refundable Fees (Excluding University Fees)	14275	2025	71375	10125
* Caution Money (Refundable)				
All Subjects	5000		25000	
Total Amount	19275	2025	96375	10125

Note: * Cost of lost books of library and any other damages incurred would be recovered from the caution money.

Annexure – II (f)

M.Sc. (Biotechnology, Physics & Chemistry Courses)		
Description of Fee	Amount (Rs.) Indian Citizens	
	Semester I/III	Semester II/IV
Academic Fee :		
Admission /Re-admission Fee	800	
Tuition Fee	21500	
Library Fee (Including Reading Room & Magazine)	1800	
Co-curricular and extra-curricular Fee	1600	
Student Welfare Fee	1000	
Personality Development Test Fee	500	
Laboratory Fee	4500	
Examination Fees:		
Examination Form Fee (per semester)	25	25
Examination Fee (Theory)	2000	2000
Examination Fee (Practical)	1000	1000
Development Fee	1500	
University Fees	As applicable	
Non-Refundable Fees (Excluding University Fees)	36225	3025
* Caution Money (Refundable)	5000	
Total Amount	41225	3025

Note:* Cost of lost books of library and any other damages incurred would be recovered from the caution money.

M.Phil. [#] (Mathematics)						
Description of Fee	Amount (Rs.) Indian Citizens			Amount (Rs.) NRI & Foreign Students/Payment Seats		
	Semester I	Semester II	Semester III	Semester I	Semester II	Semester III
Entrance Exam Fee (One Time)	800			4000		
Academic Fee :						
Admission /Re-admission Fee	600			3000		
Tuition Fee	3500	3500	3500	17500	17500	17500
Library Fee (Including Reading Room & Magazine)	1200			6000		
Co-curricular and Extra-curricular Fee	1400			7000		
Student Welfare Fee	800			4000		
Personality Development Test Fee	350			1750		
Examination Fees:						
Examination Form Fee (per semester)	25	25	25	125	125	125
Examination Fee (Theory)	1750	1750	1750	8750	8750	8750
Development Fee	1300			6500		
University Fees	As applicable					
Total Non- Refundable Fees (Excluding University Fees)	11725	5275	5275	58625	26375	26375
* Caution Money (Refundable)						
All Subjects	5000			25000		

* Cost of lost books of library and any other damages incurred would be recovered from the caution money.

[#] M.Phil course will be of 3 semesters as per UGC regulations.

Fee Structure for Ph.D. 2016-17

(Fee for Research Centre)

Description of Fee	AMOUNT (Rs.)	
	Arts/Commerce/ Science (Mathematics) (Without Practical)	Chemistry/ Physics/ Biotechnology (With Practical)
Academic Fee : (Yearly - at the time of admission)		
Admission/Re-admission Fee (One time)	800	800
Tuition Fee (Rs.750/- per month as per university norms)	9000	9000
Library Fee (Including Reading Room & Magazine) (Rs.150/- per month)	1800	1800
Student Welfare Fee (One time)	1000	1000
Laboratory Fees (Rs.750/- per month)	-	9000
Development Fee (One time)	1500	1500
University Fees	As applicable	As applicable
Total fee (Non-Refundable) <i>(Excluding University Fee)</i>	14100	23100
Caution Money (Refundable)	2000	5000
TOTAL FEE	16100	28100

Note:

1. Once in a year at the time of admission.
2. Tuition fee – Rs. 750/- p.m., Library fee- Rs. 150/- p.m. and Laboratory fee (if applicable) – Rs. 750/- p.m. will be paid for every six month on the basis of month, paid by the research scholar.

Hostel Fee Structure
(2016-17)

SN	Description of fee	Amount in Rs. (per student per month)
1.	Room rent	
	<i>Single seated furnished</i>	1200/-
	<i>Double seated furnished</i>	1000/-
2	Maintenance & Other services	750 /-
3.	Mess charges includes (Tea, Snacks, Meals, Dinner)	1390 /- approx
4.	Caution money (Refundable)	5000 /-
5.	Skill Development	500/-
6.	Cooler on demand (seasonal)	At market rate on no profit no loss basis

Medals Sponsored by the Institute/Faculty in Diverse Categories

SN	Title of the Medal	Category
1.	Director's Medal	All round performance (sponsored by Institute)
	Memorial Medals (Academics)	Toppers
2.	Dr. Shanta Ramachandran Memorial Medal	B.A. Honours (English Literature)
3.	Shri Ratan Khare Memorial Medal	B.A. Honours (Economics)
4.	Smt. Kanti Khare Memorial Medal	B.A. Honours (History)
5.	Shri Ganesh Mishra Memorial Medal	B.A. Honours (Psychology)
6.	Smt. Shobhana Sonwalkar Memorial Medal	B.A. Honours (Political Science)
7.	Shri Nandram Hundet Memorial Medal	B.Sc. Honours (Computer Science)
8.	Smt. Shail Rastogi Memorial Medal	B.Sc. Honours (Electronics)
9.	Shri Raj Dwivedi Medal	B.Sc. Honours (Mathematics)
10.	Dr. Anit Shinde Medal	B.Sc. Honours (Chemistry)
11.	Shri Hiralal Gupta Memorial Medal	B.Com. Honours (Management)
12.	Shri Chaturbhuj Garg Memorial Medal	B.Com. Honours (Accounts)
13.	Shri. Harishchandra khare Memorial Medal	B.Sc. Honours (Biotechnology)
14.	Shri. Bhaskar Shankar Joshi Memorial Medal	B.Sc. Honours (Physics)
15.	Shri S.R. Marvah Memorial Medal	M.A. Economics
16.	Resham Diwivedi Medal	M.Sc. Mathematics
17.	Late. Shri Gwaldas Agrawal Memorial Medal	M.Sc. Physics
	Memorial Medals (Other achievements)	Field of Excellence
18.	Shri Ram Sakha Gautam Memorial Medal	Highest Scorer of G.K./Current Affairs Test
19.	Shri Bhalchandra Athale Memorial Medal	Optimum use of the Library
20.	Smt. Sarju Devi Virayvargiya Memorial Medal	All Rounder (Girl)
21.	Shri Aniket Sharma Memorial Award	All Rounder (Boy)
22.	Smt. Ravati Barman Memorial Medal	Best NSS Volunteer (Girl)
23.	Smt. Vijaya Joshi Memorial Medal	Best Sportsperson (Boy)
24.	Smt Swaraj vati Saxena Memorial Medal	Best Sportsperson (Girl)

उच्च शिक्षा उत्कृष्टता संस्थान, भोपाल : एक परिचय

- देश-विदेश के प्रतिभावान और होनहार विद्यार्थियों को उत्कृष्ट स्तर की शिक्षा सुलभ कराने हेतु वर्ष 1995 में प्रदेश सरकार द्वारा “उच्च शिक्षा उत्कृष्टता संस्थान, भोपाल” की स्थापना की गयी।
- भोपाल रेल्वे स्टेशन से 13 और हबीबगंज से 7 कि.मी. की दूरी पर स्थित, शाहपुरा झील से लगभग 3 किलोमीटर के पहाड़ी उतार-चढ़ाव वाले रास्ते से होकर कलियासोत बाँध की खामोशी के बीच नैसर्गिक सुषमा को समेटे, मधुर मुस्कान बिखेरता उ.शि.उ. संस्थान अपने समर्पित निष्ठावान आचार्यों, और ज्ञानकोषी जिज्ञासु छात्र-छात्राओं की कठोर शिक्षा साधना से सुगंधित, यह परिसर उपनिषद्कालीन आश्रमों की याद दिलाता है।
- उ.शि.उ.संस्थान, भोपाल केवल एक और विद्या-परिसर ही नहीं है, यह एक वैचारिक आन्दोलन भी है, यू.जी.सी. अंतर्गत ‘नेक’ द्वारा संस्थान के बहुआयामी विकास एवं शैक्षणिक गुणवत्ता, परिणाम के आधार पर संस्थान को सर्वप्रथम सर्वोच्च ‘ए’ ग्रेड जनवरी, 2011 में प्राप्त हुआ। संस्थान का प्रथम बार मार्च, 2010 में एवं दुबारा 2014 में विश्वविद्यालय अनुदान आयोग, नई दिल्ली द्वारा '**College with Potential for Excellence**' (CPE) का दर्जा प्रदत्त किया गया है। यह दर्जा प्राप्त करने वाला देश का सबसे छोटी आयु का संस्थान है।

संकल्प एवं उद्देश्य

- प्रतिभा सम्पन्न एवं मेधावी विद्यार्थियों को उत्कृष्ट स्तर की शिक्षा-सुविधा एवं तदनुकूल वातावरण सुलभ कराया जाय, जिससे वे अपनी योग्यता और दक्षता का प्रमाण अखिल भारतीय सेवाओं, राज्य-सेवाओं, संगठित निजी एवं सार्वजनिक क्षेत्र के संस्थानों व विश्वविद्यालयों में दर्ज करा सकें।
- जीवन के विभिन्न क्षेत्रों में दायित्वों के सार्थक निर्वाह, परम्परागत एवं आधुनिक जीवन के आदर्शों, प्रादेशिक जन-जीवन की अपेक्षाओं, आकांक्षाओं और जरूरतों के साथ-साथ व्यावहारिक जीवन की नित्य-नई सामने आती चुनौतियों के समाधान के सन्दर्भ में आवश्यक जनशक्ति मानव संसाधन का निर्माण करना।
- विद्यार्थियों की जिज्ञासाओं और प्रश्नों के लिए, बौद्धिक दृष्टि से निरन्तर सचेत तथा अद्यतन रहते हुए इसके लिए ज्ञान-विज्ञान के सतत् परिवर्तनशील नवीनतम तथ्यों से सुपरिचित रहना तथा विद्यार्थियों में स्मृति, विचार, चिंतन-पद्धति, मौलिक सूझ-बूझ और आत्मविश्वास उत्पन्न करना संस्थान का मुख्य लक्ष्य है।
- संस्थान के विद्यार्थी अपनी उपाधियों से कम, जीवन की विविध भूमिकाओं में अपनी सहभागिता, विचार-पद्धति, दृष्टिकोण और व्यावहारिक कुशलता से पहचाने जाएँ, अपरिचित और नए प्रश्नों से हिचकिचाने/घबड़ाने के बजाय उनमें अपनी दिलचस्पी प्रदर्शित करें, यही इन विधियों का अन्तर्निहित उद्देश्य है। शिक्षा और उसके आधारभूत सांस्कृतिक मूल्यों एवं विकसित किए गए संस्कारों को विद्यार्थियों तक पहुँचाना संस्थान का संकल्प है।

संस्थान की अभिनव योजनाएँ :

अकादमिक—विशेषताएं:

- संस्थान ने 20 वर्षों में अपनी स्वायत्तता का भरपूर उपयोग करते हुए पाठ्यक्रमों की नियमित रूप से समीक्षा कर उसे अद्यतन करने, अध्ययन—अध्यापन विधियों, मूल्यांकन प्रणाली में गुणात्मकता तथा शिक्षक विद्यार्थी के अलग—थलग हो उठे संबंधों के बीच जो आत्मीय मर्यादाएँ स्थापित की हैं, उनके प्रति अभिभावकों और सचेत नागरिकों के मन में उच्च शिक्षा की मूल्यवत्ता और संस्कृति के प्रति नया विश्वास संचारित किया है।
- शिक्षा के स्तर में गुणात्मक विकास के लिये उच्च शिक्षा में गुणवत्ता और उत्कृष्टता के क्षेत्र में संस्थान ने उत्प्रेरक का कार्य किया है तथा इस संस्थान की कार्यशैली, सफलता और अच्छे परिणामों से प्रेरित होकर शासन द्वारा प्रथम बार 2002—03 में राज्य के अन्य आठ संभागीय मुख्यालयों के एक—एक प्रतिष्ठित महाविद्यालय को उत्कृष्ट महाविद्यालय के रूप में संचालित किया है।
- समस्त संकायों में स्नातक उपाधियों के लिये पढ़ाए जाने वाले सामान्य पाठ्यक्रमों के स्थान पर संस्थान ने अपने लिए स्नातक स्तर पर ऑनर्स पाठ्यक्रम प्रणाली को अंगीकार किया है। परिणामतः हमारे छात्र देश— विदेश के अतिविशिष्ट नगरों के प्रतिष्ठित उच्च संस्थानों में प्रवेश प्राप्त करते हैं। सात विषयों में स्नातकोत्तर एवं गणित में एम.फिल. कक्षाएँ संचालित हैं।

मूल्यांकन एवं परीक्षा प्रणाली—

संस्थान में यों तो विद्यार्थी मूल्यांकन के कई तरीके अपनाए जाते हैं किन्तु मोटे तौर पर इसे द्वि—स्तरीय मूल्यांकन विधि कहा जा सकता है।

- (i) **सतत् आंतरिक मूल्यांकन :** सतत् आंतरिक मूल्यांकन के अन्य रूपों में वस्तुनिष्ठ प्रश्न, निर्दिष्ट आलेख रचना (असाइनमेन्ट) और पहले से निर्देशित विषय पर कक्षा अध्यापन सम्मिलित हैं। कक्षा में आकस्मिक विषय—परीक्षण भी एक पद्धति है। सामान्यज्ञान सामूहिक परीक्षा भी पृथक से आयोजित की जाती है।
- (ii) **परंपरागत परीक्षा प्रणाली —** संस्थान ने पहले से चली आ रही परीक्षा—प्रणाली को किंचित परिवर्तनों के साथ लागू रखा है। त्रि—वर्षीय स्नातक पाठ्यक्रम के छः सत्रों (सेमेस्टर) में बाह्य परीक्षाएँ आयोजित की जाती हैं जो पाठ्यावधि (सेमेस्टर) के समूचे पाठ्यक्रम को आधार बनाती हुई विद्यार्थी की स्मृति, विचार, तर्क, विश्लेषण और भाषाई—अभिव्यंजना—कौशल की जाँच करती है। इस तरह संस्थान के समस्त विद्यार्थी छः महीनों के बीच एक ही पाठ्यक्रम को आन्तरिक और

बाह्य मूल्यांकन पद्धति के माध्यम से आत्मसात् करते चले जाते हैं। पूरे प्रश्न-पत्र को 'अ', 'ब' और 'स' खण्डों में बाँटा जाता है।

इस संदर्भ में यह उल्लेखनीय है कि समूचे पाठ्यक्रम के पचास प्रतिशत अंक आंतरिक और पचास प्रतिशत बाह्य मूल्यांकन के आधार पर दिये जाते हैं। बाह्य मूल्यांकन का कार्य अनुभवी विषय-विशेषज्ञों द्वारा सम्पन्न कराया जाता है।

(iii) पारदर्शिता पूर्ण आदर्श परीक्षा एवं मूल्यांकन प्रणाली :

- किसी भी परीक्षार्थी की उत्तर पुस्तिका की फोटोकापी उसके अथवा अभिभावकों द्वारा माँगी जाने पर निश्चित शुल्क अदा करने पर दी जा सकती है।
- सर्वोच्च अंक पाने वाले सर्वोत्कृष्ट विद्यार्थियों की उत्तर पुस्तिकाएँ मॉडल के रूप में संस्था के पुस्तकालय में सुलभ रहती है।
- आंतरिक मूल्यांकन प्रणाली में भी प्रत्येक विद्यार्थी को उसकी उत्तर पुस्तिका दिखाई जाती है।
- गत वर्षों के सभी विषयों के प्रश्न-पत्र छात्रों के लिए संस्थान की वेबसाइट एवं पुस्तकालय में उपलब्ध रहते हैं।

पाठ्यक्रमेत्तर पाठ एवं पाठ्येत्तर जीवन:

- कक्षा-अध्यापकों के नियमित व्याख्यानों, चर्चा-परिचर्चा के अलावा बाहर से आमंत्रित विषय-विशेषज्ञों के व्याख्यानों का अनवरत् सिलसिला संस्थान की विद्या-संस्कृति का अनिवार्य हिस्सा है।
- विद्यार्थियों के मानसिक विस्तार के लिए धर्म, दर्शन, कला और संस्कृति से परिचित कराने हेतु जाने माने व्यक्तित्व आमंत्रित किए जाते हैं। शैक्षणिक भ्रमण न केवल विद्यार्थियों को वास्तविक औद्योगिक, सांस्कृतिक गतिविधियों से परिचित कराता है, बल्कि उनमें नई ऊर्जा का संचार होता है और देश के विभिन्न क्षेत्रों के सामाजिक, सांस्कृतिक जीवन की झलक भी देखने को मिलती है।

(i) खेलकूद एवं क्रीड़ा-परिसर :

कक्षाओं से मुक्त होकर खेल के मैदान में जाना और वहाँ से तरोताजा होकर फिर कक्षाओं की ओर लौटाना एक ऐसी दिनचर्या है जो शिक्षा को जीवन की परिपूर्णता और सर्वांगीणता की ओर ले जाती है। संस्थान का इनडोर स्टेडियम भी इसी वर्ष तक तैयार हो जायेगा जिसका लाभ हमारे छात्र उठा सकेंगे।

(ii) विद्यार्थी-कल्याण की दृष्टि से

- विद्यार्थियों के लिए वाचनालय एवं डिजिटल पुस्तकालय, शैक्षिक यात्रा-विहार, छात्राओं के लिए छात्रावास एवं कॉमन रूम, सांस्कृतिक आयोजनों के लिए दो खुले रंगमंच, आधुनिक सुविधाओं से परिपूर्ण तीन सेमीनार हॉल, एक स्पोर्ट्स काम्पलेक्स एवं स्मार्ट क्लास, आधुनिक कैण्टीन सुविधाएँ उपलब्ध हैं।

- इसी तरह बीच-बीच में सेमीनार, प्रश्न-मंच, विशिष्ट व्याख्यान मालाएँ, नृत्य-गीत आदि अनेक आमोद-प्रमोद, संस्थान के विद्यार्थियों में उस सहजता का संचार करते हैं जिससे उनका व्यक्तित्व किताबी मात्र होने की दुर्घटनाओं से बच जाता है। वे भीतर और बाहर के जीवन और उसके बीच से होकर आने वाले आत्मविश्वासपूर्ण व्यक्तित्व का अनुभव कर पाते हैं।
- संस्थान में एन.सी.सी. और एन.एस.एस की इकाईयाँ हैं जिसके माध्यम से राष्ट्रभक्ति, ग्रामीण जीवन अनुभव, व्यक्तित्व विकास के नवीन प्रयोग किये जाते हैं, यथा— ग्राम विकास हेतु ग्राम गोद लेना, पिछड़ी एवं निर्धन वस्ती के बच्चों को मुफ्त शिक्षा और स्वास्थ्य की सुविधा उपलब्ध कराना आदि।

अन्त में हम कह सकते हैं कि—

- संस्थान धीरे-धीरे एक समृद्ध और सुरुचिपूर्ण हरे-भरे परिसर की सम्मोहकता ग्रहण करने की दिशा में निरंतर अग्रसर है।
- नवीनतम संसाधनों, तकनीकी बारीकियों के साथ आधारभूत संरचना को सुधारते हुए मानव निर्माण की प्राचीन सांस्कृतिक परम्परा एवं आधुनिक विज्ञान के समन्वय से एक श्रेष्ठतम प्रतिष्ठान की स्थापना और उसके विकास में प्रयत्नशील हैं।
- समाज अनुभव कर सके कि— 'सा विद्या या विमुक्तये' साथ ही 'सहनाववतु, सहनौभुनक्तु' तथा 'सर्वे भवन्तु सुखिनः, सर्वे सन्तु निरामयः' की कामना लिये हमारा संस्थान मानव संसाधन 'मनुष्य' विकसित कर अपने मकरंद से समाज को सुरभित करने संकल्पबद्ध है।

Performa for Medical Leave

(To be submitted along with medical certificate of Registered Medical Practitioner)

Name : _____

Class: _____

Honours _____ **Subsidiary** _____

Roll No. : _____

Medical Leave : **From** _____ **To** _____

Days _____

Medical Problem :

DETAILS OF MEDICAL CERTIFICATE:

Name of the Doctor : _____

Registration No. : _____

NOTE:

- Please enclose medical certificate of a registered medical practioner only.
- In case of medical leave of less than a week, the medical certificate must be submitted immediately on joining the Institute.
- In case of medical leave exceeding seven days, prior information should be given to the Director and the medical certificate must be submitted within seven days on return form leave. Late submission of Certificates will not be entertained.
- Maximum 15% weight for attendance on medical grounds may be given.

Signature of the Student

Proforma for Participation Leave (PL)

Certified that the following candidates have participated in Seminar / National Seminar / Inter College competition (Give complete details of the event). The following names therefore recommended

S.N.	Roll No.	Name of the Students	Class	From	To

Note: One proforma to be used for one event.

(Dr. M.L. Nath)

Director

Convener Professor / Assistant Professor)

Convener Committee/Department

IEHE FAMILY: 2016-2017

Dr. M.L. Nath, Director			
:: Regular Faculty::			
SN	Name	Designation	Specialization
Department of Biotechnology			
01	Dr. Geeta Saxena (HOD)	Professor	Cell Biology
02	Dr. Suchitra Banerjee	Professor	Cell Biology
03	Dr. Pramod Patil	Professor	Algal Ecology, Metabolism
04	Dr. Ajay Kumar Bharadwaj	Professor	Cytogenetic and Plant Breeding
Department of Chemistry			
05	Dr. Meera Pingle (HOD)	Professor	Organic Chemistry
06	Dr. Sarita Shrivastava	Professor	Organic Chemistry, Spectroscopy, Biochemistry
07	Dr. Anita Shinde	Professor	Organic Chemistry
08	Dr. Jyoti Saxena	Professor	Organic Chemistry
09	Dr. Dinesh Kumar Gupta	Professor	Organic Chemistry
10	Dr. Anjali Acharya	Professor	Physical Chemistry, Chemical Kinetics
11	Dr. Sandhya Trivedi	Professor	Organic Chemistry
12	Dr. Pushpa M. Rawtani	Asst. Professor	Inorganic Chemistry
13	Dr. Ram Krishna Shrivastava	Asst. Professor	Inorganic Chemistry
14	Dr. Mahendra Kishore Bhatnagar	Asst. Professor	Physical Chemistry
Department of Commerce			
15	Dr. S.S. Vijayvargiya (HOD)	Professor	Accounts and Taxation
16	Dr. Ajay Kumar Mishra	Professor	Accounts, Economics
17	Dr. N.R. Das	Professor	Accounts, Statistics
18	Dr. V.K. Shukla	Professor	Accounts and Research Methodology
19	Dr. Mukesh Jain	Professor	Accounts and Financial Management
20	Dr. Preeti Mishra	Professor	Accounts and Management
21	Dr. Mahendra Singhai	Asst. Professor	Accounts and Taxation
22	Dr. Sharda Gangwar	Asst. Professor	Accounts and Marketing Management
Department of Computer Science			
23	Dr. Anuj Hundet (<i>Officiating HOD</i>)	Prof. of Physics	DBMS, OOPs
Department of English			
24	Dr. Gyan Singh Gautam (HOD)	Professor	ELT and British Literature
25	Dr. Hemant Gahlot	Professor	American Literature and Indian Writing in English, Shakespeare
26	Dr. Seeme Mahmood	Asst. Professor	Indian Writing in English
27	Dr. Ashok Kumar Chaturvedi	Asst. Professor	Indian English Literature
28	Dr. Jaya Sharma	Asst. Professor	American Literature
29	Mrs. C. Anitha	Asst. Professor	American Literature
Department of Economics			
30	Dr. H.B. Gupta (HOD)	Professor	Micro Economics & Statistics
31	Dr. Anjali Jain	Professor	Micro Economics, Research Methodology
32	Dr. Mahipal Singh Yadav	Professor	Banking, Development Economics, Q.T.
33	Dr. Manish Sharma	Professor	Mathematical Economics, Urban Economics & Tribal Economics
34	Dr. Kalpana Malik	Asst. Professor	Macro Economics, Growth & Development
35	Mr. Govind Singh Rai	Asst. Professor	International Economics
Department of Fashion Design			
36	Dr. Renu Jain (HOD)	Asst. Professor	Clothing & Textiles

Department of Food Science & Quality Control			
37	Dr. Pankaja Shukla (HOD)	Professor	Food & Nutrition
38	Dr. Usha Kahol	Professor	Food & Nutrition
Department of Geography			
39	Dr. Deepa Johri (HOD)	Professor	Urban Geography
40	Dr. Mini Kochar	Asst. Professor	Agricultural Geography
Department of Hindi			
41	Dr. Krishna Gopal Mishra	Asst. Professor	Kavya Shastra
42	Dr. Arti Dubey	Asst. Professor	Bhasha Vigyan
43	Dr. Madhu Jain	Asst. Professor	Bhasha Vigyan
Department of History			
44	Dr. Chanda Jain (HOD)	Professor	Modern India
45	Dr. Ranjana Sharma	Asst. Professor	Ancient & Modern History
Department of Mathematics			
46	Dr. Manoj Shukla (HOD)	Professor	Topology – Abstract Algebra
47	Dr. Devendra Singh Solanki	Professor	Modern Algebra
48	Dr. P.L. Sanodia	Professor	Functional Analysis
49	Dr. Amarjeet Singh Saluja	Asst. Professor	Real Analysis
50	Dr. Swami Swaroop Srivastav	Asst. Professor	Generalized Hyper Geometric Functions
51	Dr. Makhan Singh Chouhan	Asst. Professor	Functional Analysis
52	Dr. Sabhakant Dwivedi	Asst. Professor	Functional Analysis
Department of Physics & Electronics			
53	Dr. Alok Kumar Rastogi (HOD)	Professor	Electronics, Microwave Communication, Patch Antenna
54	Dr. Shirish Joshi	Professor	Nano Technology
55	Dr. S.K. Vijay (<i>Attached to RUSA Cell</i>)	Professor	Inosphoric Propagation & Plasma
56	Dr. Anuj Hundet	Professor	Bio Based Power Sources, Mathematical Physics
57	Dr. Sunil Mishra	Professor	Electronics
58	Dr. Prayesh Kumar Agrawal	Professor	Electronics, Conducting Polymers, Solid State Physics
59	Dr. Benoy Kumar Sinha	Asst. Professor	Nano Particle Physics, Radio Physics & Electronics
60	Dr. S.K. Jain	Asst. Professor	Solid State Physics, Inosphere & Seismic Pertubation
Department of Political Science			
61	Dr. Anita Deshpande (HOD)	Professor	Indian Government & Politics
62	Dr. Indu Pandey	Professor	International Politics
63	Dr. Sadhana Pandey	Asst. Professor	Indian Government & Politics
Department of Psychology			
64	Dr. Anupam Shukla (HOD)	Professor	
Department of Sociology			
65	Dr. Rajshree Shastri (HOD)	Professor	Women, Social Problem & Tribal Society
66	Dr. Shailja Dubey	Professor	Social Problems and Criminology
67	Dr. Indira Barman	Asst. Professor	Tribal Sociology
Other Regular Staff			
68	Dr. Pragya Gupta	Librarian	User Studies (Information Need & Seeking Bihaviour)
69	Dr. V.S. Rai	Sports Officer	Sports Training & Coaching

राष्ट्रीय गान

जन—गण—मन अधिनायक जय हे

भारत भाग्य विधाता ।

पंजाब—सिंधु—गुजरात—मराठा

द्राविड़—उत्कल—बंग

विंध्य हिमाचल यमुना गंगा

उच्छल जलधि तरंग

तव शुभ नामे जागे,

तव शुभ आशीष मांगे

गाहे तव जय—गाथा ।

जन—गण—मंगलदायक जय हे

भारत भाग्य विधाता ।

जय हे, जय हे, जय हे,

जय जय जय जय हे ।

— श्री रविन्द्रनाथ टैगोर

मध्यप्रदेश गान

सुख का दाता, सब का साथी, शुभ का यह संदेश है,
माँ की गोद, पिता का आश्रय, मेरा मध्यप्रदेश है।

विंध्याचल सा भाल, नर्मदा का जल जिसके पास है,
यहाँ ज्ञान विज्ञान कला का, लिखा गया इतिहास है,
उर्वर भूमि, सघन वन, रत्न, सम्पदा जहाँ अशेष है,
स्वर-सौरभ-सुषमा से मंडित, मेरा मध्यप्रदेश है।

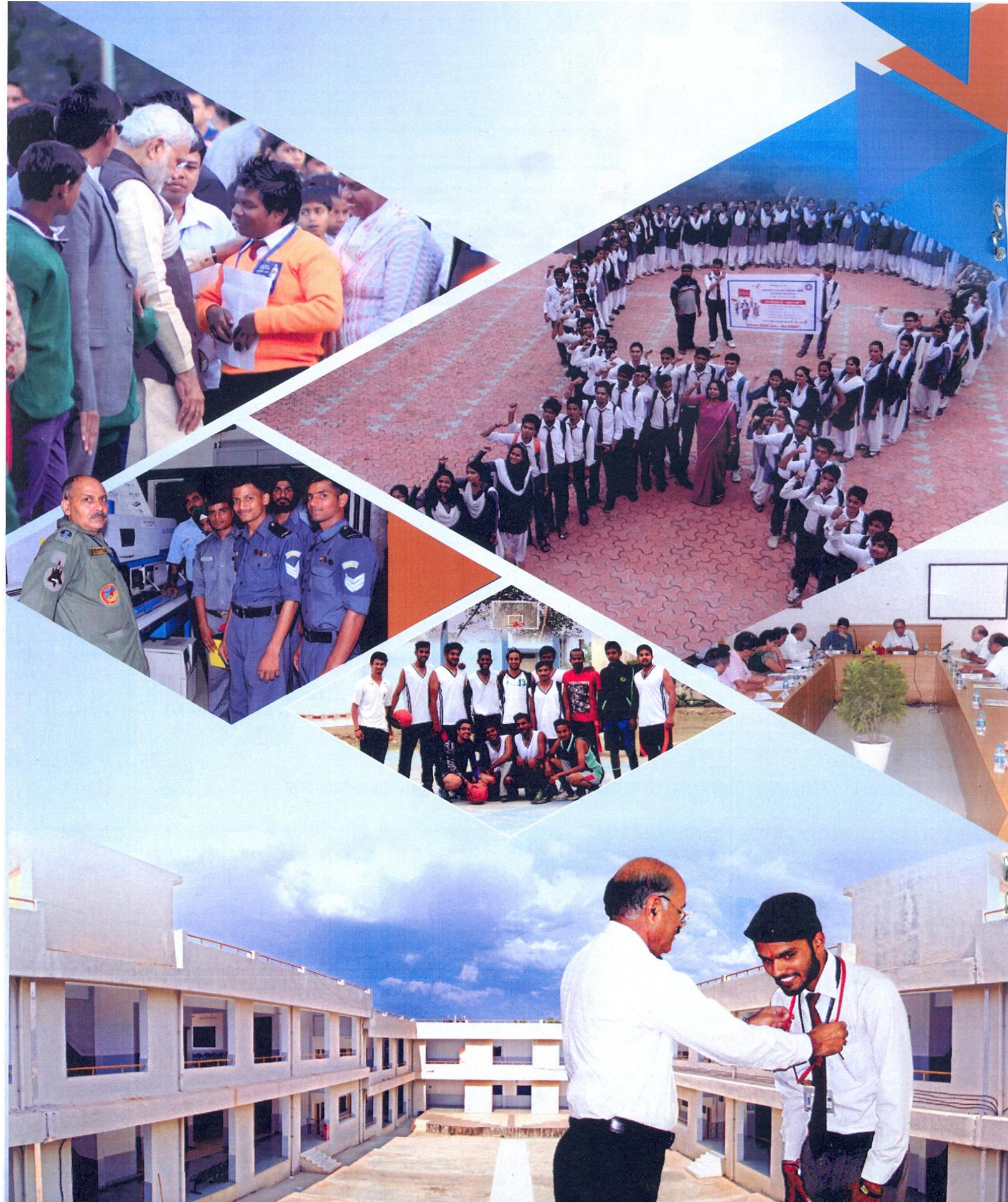
सुख का दाता, सब का साथी, शुभ का यह संदेश है,
माँ की गोद, पिता का आश्रय, मेरा मध्यप्रदेश है।

क्षिप्रा में अमृत घट छलका, मिला कृष्ण को ज्ञान यहाँ,
महाकाल को तिलक लगाने, मिला हमें वरदान यहाँ,
कविता, न्याय, वीरता, गायन, सब कुछ यहाँ विशेष है,
हृदय देश का यह, मैं इसका, मेरा मध्यप्रदेश है।

सुख का दाता, सब का साथी, शुभ का यह संदेश है,
माँ की गोद, पिता का आश्रय, मेरा मध्यप्रदेश है।

चंबल की कल-कल से गुंजित, कथा तान, बलिदान की,
खजुराहो में कथा कला की, चित्रकूट में राम की,
भीमबैठका आदिकला का, पत्थर पर अभिषेक है,
अमृतकुंड अमरकंटक में, ऐसा मध्यप्रदेश है।

सुख का दाता, सब का साथी, शुभ का यह संदेश है,
माँ की गोद, पिता का आश्रय, मेरा मध्यप्रदेश है।



INSTITUTE FOR EXCELLENCE IN HIGHER EDUCATION (IEHE)

Kaliasot Dam, Kolar Road, Post box No. 588, Ravishankar Nagar Post Office, Bhopal - 462016 Tel : 0755 - 2492433, 2492460 Fax : 0755- 2492492

e-mail : iehebpl@bsnl.in

website : www.iehe.ac.in