

2021-2022

Institute for Excellence in Higher Education (IEHE), Bhopal**M.A.: PREVIOUS****Semester: I****SUBJECT: SOCIAL WORK****PAPER: I****TITLE: Introductions to Professional Social Work – I****Maximum Marks: 70****SYLLABUS*****Historical Development of Social Work:***

- Indian History and Ideologies for Social Change –
- Ancient Period, Medieval Period and Modern Period.
- Development of Social Work in India, U.K. and U.S.A.

Social Work as Profession:

- Attributes of a profession and Professionalization of Social Work
- Definition, Principles, Goals, Functions, Roles, Approaches and Process of Social Work

Social Welfare Administration:

- Social Welfare Administration Concept, Need, Objective, Principles and Functions.
- Social Welfare Administration in India – Central, State and District Level. — 74
- Ideology of Voluntary Organisation. 190

Social Policy and Planning:

- Fundamental Rights and Directive Principles of State Policy as Value Underlying Social Policy.
- Concept, Objectives, Dimensions, Types and Stages of Social Policy, Different Sectoral Policies in India.

Social Legislation and Human Rights:

- Concept, Scope, Objectives and Need of Social Legislation in India and the problem of implementation.

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- Legal Aid – Public Interest Litigation and Lok Adalats, Role of Social Worker in Social Legislation.
- Human Rights and its role in the contemporary society.

Books Recommended:

- 1 Madan, G.R., *Indian Social Problems*, Vol.1 & 2, Allied Publishers.
- 2 Robert, W. Roberts, and Robert, H. Nee (Ed), (1970), *Theories of Social Work*, Chicago: The University of Chicago Press.
- 3 Zastrow H.C., (2003), *The Practice of Social Work*, Canada Thomson Learning Academic Centre.
- 4 Government of India (1987), *Encyclopedia in Social Work*, New Delhi: Publication Division (Social Welfare Ministry).
- 5 Jacob K.K. (1994), *Social Work Education in India*, Himanshu Publishers, New Delhi.
- 6 Gangrade K.D., *Social Policy and Legislation*.
- 7 Bhattacharya Sanjay, *Social Work – An Integrated Approach*: Deep Publication, New Delhi.
- 8 Desai M., *Curriculum Development on History of Ideologies of Social Change*, Mumbai 2000.
- 9 *Encyclopedia of Social Work*, New Delhi, Ministry of Social Welfare.
- 10 *Encyclopedia of Social Work*, Silver Spring, Maryland National Association of Social Workers, 1987.
- 11 Friedlander, WA, *Introduction of Social Welfare*.
- 12 Gangrade KD, *Social Legislation in India (Vol I & II)*.
- 13 Goel & Jain, *Social Welfare Administration (Vol I & II)*.
- 14 Kulkarni PD, *Social Policy and Social Development in India*, Madras, 1979.
- 15 Kulkarni PD, *Social Policy in India*, New York, McGraw Hill Book Company.
- 16 Kulkarni PD, *Towards Philosophy of Social Work in India*.
- 17 Sachdeva DR, *Social Welfare Administration in India*.
- 18 Scafer Bradford W, *Techniques and Guidelines for Social Work*, Practice & Baron, USA, 1997.
- 19 Steiner R, *Managing Human Service Organization – From Survival to Achievement*, Sage Publications 1977
- 20 United Nations, 1992: *Human Rights – Teaching & Learning about Human Behaviour*, New York.
- 21 *World Bank Encyclopedia of Social Work*, Vol I, II, III, & IV

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Institute for Excellence in Higher Education (IEHE), Bhopal

M.A.: PREVIOUS

Semester: I

SUBJECT: SOCIAL WORK

PAPER: II

TITLE: Man, Society and Dynamics of Human Behaviour-I

Maximum Marks: 70

SYLLABUS

Sociology as social science:

- Definition Meaning, Scope and Significance of Sociology.
- Relationship of Sociology with History, Economics, Political Science, Psychology, Anthropology and Social Work.

Social Groups and Institutions:

- Social Groups – Meaning, Characteristics and Importance.
- Types of Social Groups – Primary and Secondary, In-Group and Out-group, Reference Group, Status and Role.
- Social Institution family marriage and kinship.

Indian Society:

- Social Structure, Social Stratification in India - Caste and Class and their future.
- Social Movement in India - Social Reform Movement, Peasant Movement, Trade Union Movement.

Human Behaviour:

- Determinants of human behaviour - Heredity and Environment.
- Theories of Human Development - Freud's Psycho-Sexual theory, Erikson's Psycho-social theory, Piaget's theory of Cognitive Development.

Social Behaviour:

- Attitude - Nature, Types and Formation of Attitude.
- Prejudice and Discrimination - Origins, Effects and Maintenance Merits and Demerits.

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Recommended Readings:

1. Bottomore, T.B., *Sociology : A Guide to Problems and Literature*, Bombay: George Allen And Unwin (India)
2. Jayaram, N. (1998), *Introductory Sociology*, Madras : Macmillan, India
3. Johnson, Harry M. (1995}, *Sociology: A Systematic Introduction*, New Delhi: Allied Publisher.
4. Sehafer Richard T. and Robert P. Lamm, (1999); *Sociology*, New Delhi: Tata McGraw Hill.
5. Dubey S.C. (1990), *Society in India*; New Delhi : National Book Trust
6. Bose, N.K. (1967), *Culture and Society in India*, Bombay: Asia Publishing House.
7. Ahuja Ram, *India Social System*; Vedam Book House, Jaipur (1993)
8. Horton, Paul B. and Hunt, Chester L., *Sociology*; McGraw Hill Book Company (1964).
9. Bhatia, H.R. (1969), *Abnormal Psychology*, Oxford and IBH, New Delhi.
10. Desai (1988), *Psychology*, McGraw Hill, New Delhi.
11. Hurlock Elisabeth, B. (1995), *Development of Psychology*, McGraw Hill, New Delhi.
12. Mangal, S.K. (1988), *General Psychology*; McGraw Hill, New Delhi.
13. Page, J.D. (1967), *Abnormal Psychology*; John Wiley & Sons, New York.
14. Dasgupta, Sujata (1980), *Social Movements: Encyclopedia of Social Work in India*, New Delhi: Press Division, GOI.
15. Verma, Ratna, *Psychiatric Social Work in India*, Sage Pub., New Delhi (1991).

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Institute for Excellence in Higher Education (IEHE), Bhopal**M.A.: PREVIOUS****Semester: I****SUBJECT: SOCIAL WORK****PAPER: III****TITLE: Methods and Fields of Social Work-I****Maximum Marks: 70****SYLLABUS*****Working with Individuals/Families (Social Case work approach):***

- Introduction of Social Case Work as a Method of Social Work.
- Components of Social Case Work.
- Philosophical assumption and case work values.
- Case Work Process: Study Assessment, Intervention, Termination and Evaluation.

Working with Groups-I (Social Groups Work):

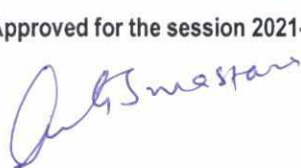
- Understanding of Groups.
- Characteristics and significance of Groups.
- Social Group Work- Definition, Characteristics and significance.
- Purpose of Social Group Work

Working with Communities:

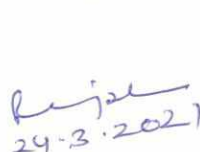
- Concept, Scope and importance of Community Organisation.
- Community organisation as a Method of Social Work.
- Basic assumptions in Community Organisation.
- Concept, definition and principles of Community development.
- Concept of Self-help Group.
- Concept of Empowerment

Social Action and Management of Developmental Services:

- Social Action - Concept, Goals, Steps and procedures of social action.
- Development and welfare organization's response to social needs, Role of State, Voluntary and Corporate sector.
- Establishments, Registration, different types of legislations, legal status, Rules and Procedure, Goals.




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Fields of Social Work:

- Child Welfare
- Woman Welfare
- Youth Welfare
- Family Welfare
- Labour Welfare
- Welfare of the Aged
- Welfare of the Disabled
- Education and Society

Recommended Readings:

1. Louise C. Johnson, *Social Work Practice*.
2. Robert, W. Roberts, H. Nee (1970), *Theories of Social Case Work*, University of Chicago Press, USA
3. Biestex Felix P. (1957), *Case Work Relationship*, Loyola University Press, Chicago ILLI NORS.
4. Periman Hulen Harris (1957), *Social Case Work Problem Solving Process*; University of Chicago.
5. Hamilton Gordon (1955), *Theory and Practice of Social Case Work*; Columbia University Press.
6. Konopka, Gisela, *Group Work in the Institution*; New York Whitesid Inc. and William Morrow and Co.
7. Mills, Theodore, M., *Sociology of Small Groups*; New Delhi: Prentice Hall.
8. Wilison, Gertitude and Ryland Gladys, *Social Group Work Practice*; Boston: Houghton Mifflin Co.
9. Cartwright, Dorwin and Zander, Alwin, *Group Dynamics*; New York: Row, Peterson and Co.
10. Coyle, Grace, L., *Group Experience and Democratic Values*; New York : The Women's Press
11. Siddiqui H.Y. (1977), *Working with Communities*; New Delhi: Hira Publications.
12. Siddiqui H.Y. (1984), *Social Work and Social Action*; New Delhi: Hira Publications.
13. Kumaran, Hyma, Wood (2004), *Community Action Planning*, Chennai: T.R. Publications.
14. Vasudeva Moorthy, M. (1996), *Social Action*, Asia Publication House
15. UNICEF (1982), *Community Participation; Current Issues and Lessons Learned*.
16. Fred Milson (1974), *An Introduction to Community Work*; Rouledge and Kegan Paul
17. Jim IFe (1995), *Community Development*, Longman.
18. Gangrade K.D. (1997), *Community Organisation in India*, New Delhi: Popular Prakashan.

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Institute for Excellence in Higher Education (IEHE), Bhopal

M.A.: PREVIOUS

Semester: I

SUBJECT: SOCIAL WORK

PAPER: IV

TITLE: Social Work: Research and Statistics-1

Maximum Marks: 70

SYLLABUS

Scientific Method:

- Nature of Scientific Method and its Application to **social** phenomenon
- Social Research - Nature, Scope and Importance.
- Theory and Facts, Interplay between Pure and Applied research.

Social Research Tools:

- Social Survey - Types, Social Survey and Research, Social Welfare Survey.
- Hypothesis - Characteristics of usable hypothesis, types, sources, formulation and utility.
- Concepts, Constructs and variables.

Research Design:

- Design of Research Design: Meaning, Importance.
- Types- Exploratory, Descriptive, Diagnostic and Experimental.
- Reliability and validity

Research Methods:

- Case study, Statistical method
- Experimental method, Historical method

Quantitative Analysis:

- Measures of Central Tendency - Mean, Median, Mode.
- Measures of Dispersion - Range, Quartile Deviation, Mean Deviation, Standard Deviation and Coefficient of variation.

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Recommend Readings:

1. Andrew Sayer (1992), *Methods in Social Sciences: A Realistic Approach*; Rutledge, London.
2. Goode, W.J., Hatt, P.K. (1981), *Methods in Social Research*; Singapore : McGraw Hill
3. Jacob, K.K. (1965), *Methods & Fields of Social Work in India*, Bombay: Asia Publishing.
4. Grinnell, Richard M. (Jr.) (1988), *Social Work Research and Evaluation*, Illinois F.E. Peacock Pub. Inc.
5. Baker, Therise L.(1994), *Doing Social Research*, Singapore : McGraw Hill
6. Friedlander, W.A. (1978), *Concepts and Methods in Social Work*, Eaglewood Cliffs, New Delhi: Benthice Hall International Inc.
7. Denzin, N.K. and Lincoln, Y.S. (2000), *Hand book of Qualitative Research*, Sage Thousand Oaks.
8. Denzin, N.K. and Lincoln, Y.S. (1998), *Strategies of Qualitative Inquiry*, Sage Thousand Oaks.
9. Bryman, Alan & Duncan Cramer (1990), *Qualitative Data Analysis for Social Scientists*, Rutledge, London.
10. Carol, M. & Roberts (2004), *Dissertation Journey*, Sage, California.
11. Anderson, J., Durston H.S. & Pooram (1992), *Thesis and Assignment Writing*; Wiley Eastern Ltd., New Delhi.




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Institute for Excellence in Higher Education (IEHE), Bhopal

M.A.: PREVIOUS

Semester: II

SUBJECT: SOCIAL WORK

PAPER: I

TITLE: Introduction to Professional Social Work-II

Maximum Marks: 70

SYLLABUS

Ideologies of Social Work:

- Concept of Western History and Ideologies for social change – Ancient period
- Medieval Period: Judeo Christian Ideologies, Secular Humanism.
- Modern period Utilitarianism and Socialism, Liberalization and Globalization, Humanitarianism and Charity.

Social Work as Practice:

- Values and Ethical Responsibilities in social Work, Personal Attributes and Guidelines for a Social Worker.
- Nature of Social Work Intervention, Process of Change and the systems involved.

Social Welfare Practice:

- Working in Professional Team, Supervision and Reporting.
- Communication in an organization, Essential components, Types, Barriers, Decision Making Levels and Methods.

Social Policy and Development:

- Concept and Approaches of Social and Developmental Planning, Planning for Social Welfare in India, Five Year Plans in India, Agencies of Social Planning.
- Concept, Features, Indicators, Strategies and Perspectives of Social Development in India; Socio-Economic Development, Gandhian Concept of Development

Social Legislation and Constitution:

- Objectives, Salient Features (Amendments) of :
 - a. Hindu Marriage Act 1955
 - b. Prohibition of Dowry Act 1961
 - c. Consumer Protection Act 1986 (Amendment in 2002)
 - d. Child Labour (Prohibition and Regulation) Act 1986

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- e. Juvenile Justice Act 2000
- f. Probation of Offenders Act 1958
- g. Protection of Civil Right Act 1976
- h. Prevention of Immoral Traffic Act
- i. Equal Remuneration Act 1976
- j. Minimum Wages Act
- k. Bonded Labour (Abolition) Act 1976
- l. Reproductive and Sexual Health Issues

Recommend Readings:

- 1. Hamilton, Gordon, *Theory and Practice of Social Case Work*, Columbia University Press.
- 2. Bose, A.B., *Social Welfare Planning in India*, U.N. Publication, Bangkok.
- 3. Choudhary, Paul, *Voluntary Social Welfare in India*, Sterling Pub., New Delhi (1979).
- 4. Choudhary, Paul, *Hand Book on Social Welfare*, Atma Ram & Sons, New Delhi (1993).
- 5. Dubey, S.N., *Administration of Social Welfare Programmes in India*, Somaiya Pub., Bombay
- 6. Beryl, Williams *Communicating Effectively*, Sterling Pub., New Delhi (1977).
- 7. Joyce, Lishman *Communication in Social Work*, Palgrave, New York (1994).
- 8. Reamer & Fredric *Social Work Values and Ethics*, Rawat Publications, New Delhi (2005).
- 9. Compton Beulah R., *Introduction to Social Welfare and Social Work*, The Dosery Press Illinois, (1980).
- 10. Maya Majumdar, *Protecting Our Woman (3 Volumes)*, Dominant Pub. and Distributors, (2001).

Institute for Excellence in Higher Education (IEHE), Bhopal

M.A.: PREVIOUS

Semester: II

SUBJECT: SOCIAL WORK

PAPER: II

TITLE: Man, Society and Dynamics of Human Behavior-II

Maximum Marks: 70

SYLLABUS

Sociological Concepts:

- Concept of Social Structure, Concept Social System and Sub-System.
- Social Control - concept and Agencies.
- Socialization, Meaning, Concept Process and Agencies.
- Culture- Meaning and concept, Traditions, Customs, Values, Norms, Folkways and Mores.

Social Organization and Reality:

- Types of Social Institutions - Marriage, Family, Religion, cast, State and Property.
- Power and Authority - concept and types.
- Problems of Family and Marriage - Divorce, Desertion, Dowry & Family conflicts and personal disorganization.

Social Problems:

- Problems of Social Deviance - Crime, Juvenile Delinquency, Beggary, Drug Abuse and AIDS.
- Problems of Structural Change – Casteism, Communalism, Youth Unrest and Regionalism.
- Problems of Industrialization and Urbanization, Growth of Slums, Urban Growth in India and Consequences.
- Problems of Social System - Illiteracy, Unemployment, Malnutrition, Poverty, Backwardness and Destitution.

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Behavioral Management

- Personality: Concept, Structure and factors influencing personality.
- Management of Stress.
- Concept of Emotional Quotient (EQ)

Social Dynamics

- Aggression: Nature, Causes and Control.
- Stereotype: Meaning, Definition and Types.
- Groups: Nature and Functions, Decision Making by Groups.

Recommended Readings

1. Kapadia, K.M., *Marriage and Family in India*, Oxford University Press, Bombay (1966).
2. Prabhu, P.H., *Hindu Social Organisation*, Popular Prakashan, Bombay (1963).
3. Madan G.R. *Indian Social Problems*, (Vol. 1,2 &3), Allied Publishers, Mumbai (2002).
4. Gore M.S. *Urbanisation and Family Change*, Popular Prakashan, Mumbai (1968).
5. Jayapalan N., *Indian Society and Social Institutions*, New Heights Pub and Distributors, New Delhi (2001).
6. Lal, A.K., *The Urban Family: A Study of Hindu Social System*, Concept, Publishing Company, New Delhi (1989).
7. Lowie, Robert H., *Social Organisation*, Routledge and Kegan Paul Ltd, London (1950).
8. Alfred de Souza (ed.), *The Indian City, Poverty, Ecology and Urban Development*, Manohar Publications, New Delhi.
9. Singh K. & Steinberz F. (ed.), *Urban Indian in Crisis*, New Age Publishers, New Delhi (1996).
10. Nagpal Hans, *Social Work in Urban India*.
11. Radcliffe T.A *Development of Personality*.
12. Hurlock E, *Developmental Psychology*

Institute for Excellence in Higher Education (IEHE), Bhopal

M.A.: PREVIOUS

Semester: II

SUBJECT: SOCIAL WORK

PAPER: III

TITLE: Methods and Fields of Social Work-II

Maximum Marks: 70

SYLLABUS

Working with Individuals/families (Social Case work techniques):

- Understanding the Client System: Theory and Approaches.
- Case work tools: Interview, Home Visit, Observation, Listening Communication Skills.
- Recording in Social work.
- Techniques of Social Case Work: Supportive, Recourse Enhancement and Counseling.

Working with Groups-II (Applied Social Groups work):

- Scope and Historical Evolution of Social Group Work.
- Values and Principles of Social Group Work.
- Group work as method of Social Work.
- Phases of Group Work Practice.
- Group Work Recording.

Community organization and Development:

- Understanding Human Rights in community organization practice.
- Concept and dimensions of power relevant to Community Organization.
- Social goals in Community Development.
- Components and Strategy for Development.
- Decentralization and Panchayati-Raj.

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Social Action and Management of Welfare

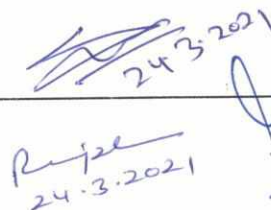
- Financial Resources, Organization budget, Sources of Finance, Fund Raising Records and Audit.
- Formulation of Project Proposals, implementation, Monitoring and Evaluation.
- Programme Management: Long-Term, Short-Term, Documentation.

Social work services:

- School Social Work
- Disaster Management
- Medical and Psychiatric Services
- Correction and Services

Recommended Reading

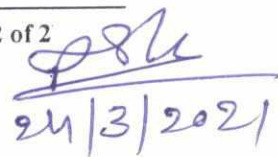
1. Alvia A. Goldberz, Carl Lason, *Group Communication: Discussion Process and Application*, New Jersey: Prentice Hall, Inc, Eaglewood Cliffs (1975).
2. Crispin Cross P., *Interviewing and Communication*, Routledge and Kegen Paul, Bostan (1974).
3. Kumar, Niraj, *Management Communication Today*, Classical Publishing Company, New Delhi (1998).
4. Gangrade K.D., *Community Organisation in India*, Pupular Prakashan, New Delhi (1997).
5. Kumaran, Hyma Wood, *Community Action Planning*, .R. Pub., Chennai (2004).
6. Dubey, S.N., *In Administration of Social Welfare Programmes in India*, Somiya Pub., Bombay.
7. P.D Mishra, *Social Work Philosophy and Meathods*, Inter India Publication.
8. Siddiqui H.Y, *Working with Communities, Introduction to Community Work* , New Delhi, Hira Publication.
9. Gangrade K D, *Community Organization in India*.

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Institute for Excellence in Higher Education (IEHE), Bhopal

M.A.: PREVIOUS

Semester: II

SUBJECT: SOCIAL WORK

PAPER: IV

TITLE: Social Work Research and Statistics-II

Maximum Marks: 70

SYLLABUS

Social Research

- Social Work Research: Nature, Goals and function.
- Basic and Operational research.
- Objectivity

Social Research Techniques

- Mailed Questionnaire, Techniques of Attitude, Measurement.
- Sociometry and Projective techniques.

Sampling Techniques

- Field Studies, Field Experiment
- Basic ideals of sampling: Sampling Methods- Random, Non Random Sampling.
- Types of sampling designs: Stratified, Purposive and Convenience.
- Determination of sample size, Limitations of Sampling.

Methodology: Content Analysis and different methods

- Content analysis and different methods: meaning definition. Objective and scope.
- Interview, Schedule, Observation
- Report Writing: Style, Nature, Scope and Significance.

Quantitative techniques

- SPSS, NSSO, NFHS
- Association between attributes Yule's Q Chi-Square.
- Simple Correlation: Ungrouped data Correlation Coefficient.

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Recommended Readings

1. Ahuja, Ram (2001), *Research Methods*, Jaipur: Rawat
2. Alston, M. Bocoles W. (Indian Edition 2003), *Research for Social workers- An Introduction to Methods*, Jaipur: Rawat
3. Baker, Therese L. (1994), *Doing Social Research*, Singapore, McGraw Hill.
4. Goods, W.J., Hatt, P.K. (1981), *Methods in Social Research*, Singapore, McGraw Hill.
5. Grinell, Richard M. (Jr.) 1988), *Social Work Research and Evaluation*, Illinois F. E. Peacock Pub. Inc.
6. Jacob, K.K. (1965), *Methods & Fields of Social Work in India*, Bombay: Asia Publishing.
7. Kothari, C.R. (2004, 2nd edition reprint), *Research Methodology: Methods & Techniques*, New Delhi, New Age International
8. Krishnaswamy, O.R. (1993), *Methodology for Research in Social Science*, Himalaya, Bombay.
9. Laldas, D.K. (2000), *Practice of Social Research*, Jaipur, Rawat
10. Mikkelsen, Britha (2005), *Methods for Development Work and Research – A New Guide for Practitioners*, New Delhi: Sage
11. Ramchandran, P. (1968), *Social Work Research and Statistics*, Bombay, Allied Publishers
12. Rubin, Allen & Babbie Earl (4thEd. 2001), *Research Methods for Social Work*, USA: Wadsworth, West, Brooks/Cole and Schemer
13. Sarantakos, Sotiris (2005), *Social Research*, New York, L Palgrave Macmillan
14. Sharma, B.A.V. Prasad, R.D. & Satyanarayana, C. (2002), *Research Methods in Social Sciences*, New Delhi: Sterling
15. Sharma, K.R. (2002), *Research Methodology*, Jaipur, National Publishing House.
16. Wilkinson, T.S. & Bhandarkar, P.L., (1984), *Methodology and Techniques of Social Research*, Bombay, Himalaya.
17. Young, Pauline (Asian Students Edition 1960), *Scientific Social Surveys and Research*.

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Institute for Excellence in Higher Education (IEHE), Bhopal

M.A.: PREVIOUS**Semester: II****SUBJECT: SOCIAL WORK****Paper: V**

Title: Project Work (Including Practical's)

Practical Form is a very important part of component of social work education as it gives student opportunity to practice social work skills under professional supervision. The practical's have the following elements.

- **Orientation Visit:** The student will visit 10 organizations from different field of social work in I & III semester.
- **Continuous Filed work:** The students have to practice field work which will be decided by seating with student and the requirement of the course. The student will be placed in any organization for field work.
- **Extension activity:** will give student exposure to the general public with their programs. It will be consist of Role playing, Drama, street play etc.
- **Report:** After completion of extension Activity and filed work student will submit report on the basis of that report final assessment will be done.
- **Area of field work:**
 - ✓ Children in need of care and protection
 - ✓ Institutionalized women
 - ✓ Institutionalized elderly
 - ✓ Children in conflict with law
 - ✓ Protection of human rights
 - ✓ Empowerment of the vulnerable
 - ✓ Community health
 - ✓ Social work in health setting
 - ✓ Social work and mental health
 - ✓ Administration of clinical services
 - Human resource development
 - Labour welfare program
 - Employee relations management
 - Rural community development
 - Urban community development
 - Tribal community development
 - Environmental protection
 - Project planning and management
 - Administration of welfare organizations
 - Rescue and rehabilitation of the vulnerable population

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Institute for Excellence in Higher Education (IEHE), Bhopal

M.A.: FINAL

Semester: III

SUBJECT: SOCIAL WORK

PAPER: I

TITLE: Computer Applications in Social Work-I

SYLLABUS

Introduction:

Information Technology (IT) has emerged as an inseparable component of every profession. In the present scenario Social work cannot afford to distance itself from the beneficial application of information technology. Since the information technology has added beneficial application of information technology. Since the information technology has added efficiency and opened up windows of brighter possibilities in social work profession aspiring social work professionals need to have an orientation to the advancements of information technology.

Objectives:

- a. To acquaint students about the basic concepts and functioning of computer.
- b. Help students appreciate the application and benefits of information technology.
- c. Help students to develop skills in office automation processes.
- d. Inform students about the latest supplementary applications of IT in social work profession.

1. Introduction of computers.

2. Applications of computer in social work.

1. Introduction to Operating System, MS Windows 08 and Windows XP.

2. Word Processing through MS Word.

1. Internet: Concept, Functioning and uses.

2. Web Basics: URL, HTML Protocols and Domains.

1. Data Base Management System (DBMS), Importance and Applications.

2. Accounting Information System

1. Management Information System (MIS)

2. Flow charts, Decision Trees and Data Flow Diagrams.

Practical:

The students are required to conduct the practical works assignments given to them. These assignments will be valued internally.

Required Readings:

- | | | |
|------------------------|---|---|
| 1. Donald H., Saunders | : | <i>Computer Today</i> |
| 2. Sinha, P.K. | : | <i>Computer Fundamentals</i> |
| 3. Awad, E. | : | <i>System Analysis & Design</i> |
| 4. Date, C. J. | : | <i>An Introduction of Database System</i> |
| 5. Lee | : | <i>Systems Analysis and Design</i> |
| 6. Lonnie E., Moseley | : | <i>MS Office</i> |
| 7. David M., Boodey | : | <i>MS Office</i> |

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Institute for Excellence in Higher Education (IEHE), Bhopal

M.A.: FINAL

Semester: III

SUBJECT: SOCIAL WORK

PAPER: II

TITLE: Community Organization and Social Development-I

Maximum Marks: 70

SYLLABUS

Introduction:

Community organization as a method of social work practice is seen as a means to facilities communities towards self-directed change. Community organization is seen as a means as well as a end, where collective processes sustain the community's capacity to bring about change. This course provides a critical and analytical framework to understand key concepts, development processed and current issues.

Objectives:

- Highlight the relevance of community and Community Organization as a method of Professional Social Work Practice.
- Develop an attitude and skill for participatory processes.
- To ensure development of Socio-Economic concept and measurement.

Community Organization Practice:

1. Concept of Community and Community Organization – Its Aim, Methods, Types of Practice, Values and Principles.
2. Historical Developments of Community Organizations

Personnel Function:

1. Qualities of an effective community Organizer and Skills required for a community Organizer.
2. Role of Community Organization Practitioner in- Problem analysis, Resource mobilization, conflict resolution, organizing meetings.
3. Writing and documentation and networking training
4. Recording in community organization.

Concept of Social Development:

1. Defining Social Development.
2. Indicators, Approaches, Goals and Objectives of Social Development,
3. Area Development, Regional Imbalances and Power Shifts.

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Social Development in Indian Context:

1. The historical and social context of Development in the Indian Subcontinent in the Pre-independence Phase and the Post Independence Phase.
2. The Planning Commission and the Planning Process
3. Development Administration: Problems and Prospects of Development Administration.

Social Development Sectors and Understanding of nature of Intervention themes:

1. Rural Development Organizations and land Reforms, Green Revolution, Labour Relations and Gender Issues.
2. Industrialization and Urban Development
3. Role of International Organizations in Promoting Social Development.

Reference:

1. Bhattacharya, Sanjay- Social Work- An Integrated Approach, Deep & Deep Publications, New Delhi,
2. Brager G. and Spectit H- community Organization – New York, Columbia University, Press.
3. Desai V- Rural Development (Vol-I_ Mumbai, Himalaya Publishing University, Press.
4. Gangrade K.D. – Community Organization in India, Bombay Popular Prakashan,
5. Government of India- Five – Year Plan Documents.
6. Jacob K.K. – Social Development Perspectives.
7. Joshi P.C. Land Reforms in India.
8. Mc Miller W- Community Organisation for Welfare- Chicago, University of Chicago Press.
9. Rao D.B. – World Summit for Social Development
10. Ross Hurry G- Community Organization, Theory Principles and practice, New York, Harper and Road
11. Sachs W-Development Dictionary
12. Siddiqui H.Y- Working with communities: An Introduction to Community work, New Delhi, Hira Publications.
13. UNDP – Human Development Reports, Oxford University Press.
14. World Bank- World Development Reports (Annual)
15. Encyclopedia of social Work.

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*Institute for Excellence in Higher Education (IEHE), Bhopal***M.A.: FINAL****Semester: III****SUBJECT: SOCIAL WORK****PAPER: III****TITLE: Urban ~~and Rural~~ Community Development- I****Maximum Marks: 70****SYLLABUS****Introduction:**

This Course aims at helping learners to develop skills of analysis of Urban community, understand their Socio-Economic status and programmes available.

Objective:

- To be equipped with a theoretical framework to analyze urban community development programmes.
- To gain information and overall understanding of the socio-economic situations of urban communities.
- To Review the role of Professional Social Workers in the development of urban communities.

Analyzing Communities

- Community- Meaning, Types and features an a social system.
- Structural and functional aspects of community.
- Major causes of rapid urban growth and its impact on wider community.

Urbanization and Urban planning

- Planning for Urban Community Development: Nature, Problems and Techniques, Concept of Regional Planning and Development.
- Urban Community Development.
- Urbanism and Urbanization

Urban Community Development

- Urban Community Development: Concept Philosophy and Historical Development in India.
- Urban Community in India: Nature Characteristics, Types and Major Problems, Suggestions for Eradication.
- Urban Community Development: A Critical Appraisal.

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Urban Social Welfare

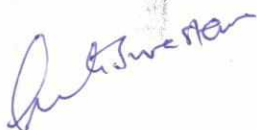
1. Significance of Pressure Groups in Community Welfare.
2. Major Agencies of Urban Community Development in India, with special reference to Madhya Pradesh: Department of Town and Country Planning. Housing Board, City Development, Authority, etc.

Voluntary Action and Urban Development

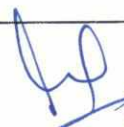
1. Voluntarism in urban community development: Role of voluntary agencies, Strategies and problems of public awareness and people's participation.
2. Role of professional social worker in the development of urban communities in India.

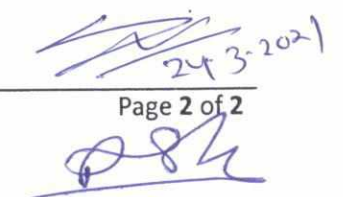
Reference:

1. Bose A.B. - Urbanization in India.
2. Centre for Urban Studies - Urban Planning and Development Authorities.
3. Cilnard M.B. - *Slums and Community Development*.
4. Mishra R.P. - *Regional Planning and National Development*.
5. Naggal Hans - *Modernization and Urbanization in India*.
6. Reinfield E.C - *Urban Government*.
7. Reiss and Hatt - *Cities and Society*.
8. Roy, Tarner - *India's Urban Future*.
9. Woodbury, C. - *Urban Development, Problems and Practice*.


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Institute for Excellence in Higher Education (IEHE), Bhopal

M.A.: FINAL

Semester: III

SUBJECT: SOCIAL WORK

PAPER: IV

TITLE: Rural Community and Democratic Decentralization-I

Maximum Marks: 70

SYLLABUS

Introduction:

This course aims at helping trainees to develop skills to prepare themselves to mobilize resources for the sustainable rural community development. It also provides insight to the students regarding various problems. This course will help to understand the needs and relevance of Rural Community development in the Field of Social work and the techniques and tools for achieving the goals.

Objective:

- Develop skills to analyze communities and their problems
- Critically evaluate the role of voluntary agencies in rural development and various strategies adopted for rural reconstruction.
- Highlight the relevance of Panchayati Raj Self- Help- Groups in sustainable development.
- Understand various aspects of rural life.

Analyzing Rural Community Development

- Nature and Characteristics of Rural Society.
- Organization and Structure of Rural Society – Family, Caste, Class and Occupation.
- Analysis and assessment of Community Problems.

Concept of Rural Community Development

- The Concept, Principles and Methods of Rural Community Development.
- Models of Community Development and Early Experiments in Rural Community Development.
- Structure and Functions of Community Development Blocks.

Democratic Decentralizations and Panchayati Raj:-

- Meaning of Democratic Decentralizations.
- Origin, Philosophy and Pattern of Panchayati Raj Administration in India.
- Structure and functioning of Panchayati Raj Institutions in Various states with Special Reference to Madhya Pradesh.
- Local Self – Governments and 73rd and 74th amendments of the Constitution.

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Strategy for Rural Development

1. Role of Voluntary Organization in Sustainable Rural Development Types, Approaches, Role and Effects of their intervention
2. Role of Science and Technology for Sustainable Development Planning for Rural Development.

Social Analysis and Resource Mobilization

1. Analysis of Community Problems, Steps and Procedures.
2. Identification of Major Characteristics of a community, Identification of Resources and Problems.
3. Programmes for Rural Development, By Government and Non-Government Organization.

Reference:

1. Abdul Kalam APJ and Rajan Y.S. India 2020 – Vision for the new millennium Penguin Books, New Delhi (2002)
2. Barua, Jayanthi (2201) Social Mobilisation and Modern Society, Mittal Publications, New Delhi
3. Dayal R- 1960 – Community Development Programme in India- Allahabad Kitab Mahal Publications
4. Desai V- Rural Development (Vol. I to VI)
5. Encyclopedia of Social Work (vol. I to IV) Government of India.
6. Gopal Iyer K. Sustainable Development, Ecological and Socio- Cultural Dimensions, Vikas Publishing House Pvt. Ltd. New Delhi (196)
7. Goyal S.L. and Jam R.K. Social Welfare Administration Vol. I to II (1998) Dec & Deep Publication, New Delhi.
8. Jam S.C. Community Development and Panchayati Raj in India.
9. Jainendra Kumar Jha- Encyclopedia of Social Work.
10. Karl, Marilee, 1995 “Women and Empowerment Participation and Decision Making, Zed Books Ltd. London and New Jersey.
11. Mukherjee B- Community Development in India.
12. Madan G.R. 1956 – Indian Social Problems VI. II- Allied Publishers. Delhi.
13. Sushma Sahay (1998) Women and Empowerment – Approaches and Strategies Discovery Publishing House, New Delhi.
14. Singh K.- Indian Social System.
15. Shalini Rajneesh- Rural Development Through Democratic Decentralization.
16. Rajneesh – Rural Development through Democratic Decentralization
17. Vidhya Bhushan & D.R. Sachdeva- An Introduction to Sociology.

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Institute for Excellence in Higher Education (IEHE), Bhopal

M.A.: FINAL**Semester: IV****SUBJECT: SOCIAL WORK****PAPER: I (Compulsory Paper)**

TITLE: Computer Applications in Social Work – II

Maximum Marks: 70

SYLLABUS

Introduction:

Information Technology (IT) has emerged as an inseparable component of every profession. In the present scenario Social work cannot afford to distance itself from the beneficial application of information technology. Since the information technology has added efficiency and opened up windows of brighter possibilities in social work profession aspiring social work professionals need to have an orientation to the advancements of information technology.

Objectives:

- a. To acquaint students about the basic concepts and functioning of computer.
- b. Help students appreciate the application and benefits of information technology.
- c. Help students to develop skills in office automation processes.
- d. Inform students about the latest supplementary applications of IT in social work profession.

1. Software and Hardware
2. Capabilities and Limitations of Computer.

1. Presentation with MS Power Point.
2. Spreadsheet Applications with MS Excel.

1. Email and Search engines.
2. Web Browsers.

1. Office Automation
2. File Handling

1. Type of Computer Networks: LAN, WAN and MAN.
2. Computer Virus – concept and types.

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Practical

The students are required to conduct the practical works assignments given to them. These assignments will be valued internally.

Required Readings

1. Donald h. Saunders : *Computer today*
2. Sinha P.K. : *Computer fundamentals*
3. Awad E. : *System Analysis & Design*
4. Data Cj : *An Introduction of Database system*
5. Lee : *Systems Analysis and Design*
6. Lonnie E Moseley : *MS Office*
7. David M. Boodey : *MS Office*

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Institute for Excellence in Higher Education (IEHE), Bhopal

M.A.: FINAL

Semester: IV

SUBJECT: SOCIAL WORK

PAPER: II (Compulsory Paper)

TITLE: Community Organization and Social Development-II

Maximum Marks: 70

SYLLABUS

Introduction:

Community organization as a method of social work practice is seen as a means to facilities communities towards self- directed change. Community organization is seen as a means as well as an end, where collective processes sustain the community's capacity to bring about change. This course provides a critical and analytical framework to understand key concepts, development processes and current issues.

Objective:

- a. Highlight the relevance of community organization as method of professional social work practice.
- b. Develop an attitude and skill for participatory processes.
- c. Critically understand the concept and process of social development.
- d. Develop the capacity to identify linkage between social needs, problems development issues and policies.

Module-I: Community organization practices

1. Relevance of community organization as a Method of Social Work, Power structure in community.
2. Community Process and Community Organization.
3. Ethics of community organizer and skills needed.

Module-II: Participatory Rural Appraisal

1. Participatory Rural Appraisal: Types and Advantages: Concept of Participatory learning Appraisal.
2. Social Mobilization – Inter & Intra Community Mobilization
3. Migration- Meaning, Definition and types

Module-III: Social Development-The Concept

1. Impacts of social development on community
2. Sustainable Development Meaning, Definition and Characteristics.

Module-IV: Social Development in India

1. Social Movements – Meaning – Definition, Features, Causes and Types.
2. Government Measures and the Five-year plans, Niti Aayog
3. Social Development as a Process of Social Change.

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Module-V: Development Sectors and Understanding of nature of intervention themes

1. Environmental issues (Land, Water, Forest, Climate Change/Global Warming, Pollution)
2. Education, Health

Required Readings:

1. Bhattacharya, Sanjay, *Social Work an Integrated Approach*, Deep& Deep Publications, New Delhi
2. Kramer G. and Spect H., *Community Organization*, New York, Columbia University, Press
3. Desai V., *Rural Development* (Vol-I), Mumbai, Himalaya Publishing University, Press
4. Gangrade K.D., *Community Organization in India*, Bombay Popular Prakashan.
5. *Government of India: Five-Year Plan Documents*
6. Jacob K.K., *Social Development Perspectives*
7. Joshi P.C., *Land Reforms in India*
8. McMiler W., *Community Organization for Welfare*, Chicoga, University of Chicago Press
9. Rao D.B., *World Summit for Social Development*
10. Ross Hurry G., *Community Organization, Theory Principles and Practice*, New York, Harper and Road
11. Siddiqui H.Y., *Working with Communities: As Introduction to Community work*, New Delhi, Hira Publications
12. UNDP- *Human Development Reports*, Oxford University Press
13. World Bank- *World Development Reports (Annual)*
14. *Encyclopedia of Social Work*
15. Journals Recommended, *Kurukshetra, Social Welfare, Yojana*

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Institute for Excellence in Higher Education (IEHE), Bhopal

M.A.: FINAL

Semester: IV

SUBJECT: SOCIAL WORK

PAPER: III

TITLE: Urban Community Development-II

Maximum Marks: 70

SYLLABUS

Introduction:

This course aims at helping trainees to develop skills of analysis of urban community, understand their socioeconomic status and programme available.

Objective:

- Be equipped with theoretical frame-work to analyze urban community development programmes.*
- Gain information and overall understanding of the socioeconomic situation of urban communities.*
- Review the role of professional social workers in the development of urban communities.*

Module-I: Analysing Communities

- Slums in India - Growth, Types, Major characteristics problems, approaches and programmes for their improvement.
- Structure and functions of Urban Local Self Government: Municipal Corporations, Municipalities, Cantonment Boards etc.

Module-II: Urbanization and Urban planning

- Urbanization – Concept and Urban Planning.
- Planning for urban community development: Nature, problems and techniques, concept of regional planning and development.
- Urban community development in India- Five year plan.

Module-III: Urban Community Development

- Urban community development- Need objective and approaches.
- Community development in different setting with special reference to urban community development.
- Urban community development- A Critical appraisal.

Module-IV: Urban Social Welfare: Major Challenges

- Waste management and recycling
- Anti pollution measures
- Housing, Traffic, Pollution, Increasing Population pressure, Urban sanitation.

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Module-V: Voluntary Action and Urban Development

1. The voluntary action in urban setting
2. Contemporary social action programs in urban settings.
3. Importance of social analysis in problem solving process.

Required Readings:

1. Bose A.B. – *Urbanisation in India*
2. Centre for Urban Studies – *Urban Planning and Development Authorities*
3. Cilnard M.B. – *Slums and Community Development*
4. Mishra R.R. – *Regional Planning and National Development s-i 3*
5. Nagpal Hans – *Modernisation and Urbanisation in India*
6. Reinfield E.C. – *Urban Government 5*
7. Reiss and Hatt – *Cities and Society Unit-III*
8. Roy, Turner – *India' Urban Future*
9. Woodbury C. – *Urban Development, Problems and Practice*

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Institute for Excellence in Higher Education (IEHE), Bhopal

M.A: FINAL

Semester: IV

SUBJECT: SOCIAL WORK

PAPER: IV

TITLE: Rural Community and Democratic Decentralization-II

Maximum Marks: 70

SYLLABUS

Introduction:

This course aims at helping trainees to develop skills to prepare themselves to mobilize resources for the sustainable rural community development. It also provides insight to the students regarding various problems, needs and relevance of Rural Community Development in the field of social work and the techniques and tools for achieving the goals.

Objectives:

- a. Develop skills to analyze communities and their problems.
- b. Critically evaluate the role of voluntary agencies in rural development and various strategies adopted for rural reconstruction.
- c. Highlight the relevance of Panchayati Raj and Self-Help-Groups in Sustainable Development.
- d. Understand various aspects of rural life.

Module-I: Analyzing Rural Community

1. Characteristics of Rural life.
2. Rural social institution in India- Customs, Religion and magic. Festivals, Marriage, Rural Art,
3. Problems of weaker sections of society: factionalism, violence, conflicts, various governmental and non-governmental provisions for emancipation of weaker sections of India: Welfare Provision and Schemes for SCs, STS, OBCs, Minorities and Women

Module-II: Concept of Rural Community Development

1. Extension Education: Concept, Definitions, Approaches, Theoretical Framework and Models.
2. Philosophy and principal of Extension education.
3. Role of Community Development Worker in Rural Community Development.

Module-III: Democratic decentralization and Panchayati Raj

1. Concept of self help group and role in rural development.
2. Community Development Efforts by the Voluntary Sector: Their Philosophies and Strategies, Ideologies of Sarvodaya and its key principles
3. Concept of women empowerment: Impact and change Role of Women empowerment in rural developments programs and schemes of women empowerment by government and non-governmental agencies.

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Module-IV: Strategy for Rural Development

1. Planning machinery at Central Level, State Level and Local Level
2. Regional and Rural Development Planning, Planned Development, Planning Process in India, Concept of Community Planning and Scenario Planning.
3. Water shed Management-Concept, Principles, Needs, Advantages and types

Module-V: Social Analysis and Resource Mobilization

1. Tools for Community Analysis: Concept and procedure and various methods of conducting Participatory Rural Appraisal (PRA), Participatory Learning and Action (PLA)
2. Community Disorganization: Concept, Definitions, Factors; Social Disorganization Theory, Challenges and Opportunities for Rural Reconstruction.

Required Readings:

1. Abdul Kalam APJ and Rajan Y.S., *India 2020 – Vision for the new Millennium*, Penguin Books, New Delhi (2002)
2. Barua, Jayanthi (2001), *Social Mobilisation and Modern Society*, Mittal Publication, New Delhi.
3. Desai V., *Rural Development* (Vol. I to VI)
4. *Encyclopedia of Social Work* (Vol. I to VI) Government of India.
5. Gopal Iyer K, *Sustainable Development, Ecological and Socio-Culture Dimensions*, Vikas Publishing House Pvt. Ltd. New Delhi (196)
6. Goyal S.L. and Jam R.K., *Social Welfare Administration*, Vol. 1 to 11(1998), Dec & Deep Publications, New Delhi.
7. Jam S.C., *Community Development and Panchayati Raj in India*
8. Jainendra Kumar Jha, *Encyclopedia of Social Work*
9. Karl, Marilee, 1995, *Women and Empowerment Participation and Decisions Making*, Zed Books Ltd. London and New Jersey
10. Mukherjee B., *Community Development in India*
11. Madan G.R. 1956, *Indian Social Problems*, Vol. II, Allied Publishers, Delhi
12. Sushma Sahay (1998), *Women and Empowerment – Approaches and Strategies*, Discovery Publishing House, New Delhi
13. Singh K., *Indian Social System*
14. Shalini Rajneesh – *Rural Development through Democratic Decentralisation*.
15. Vidhya Bhushan & D.R. Sachdeva – *An Introduction to Sociology*
16. Journals recommended: Kurukshetra, Social Welfare, Yojana, Social Action.

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Institute for Excellence in Higher Education (IEHE), Bhopal

B.A (HONOURS): PART-II

Semester: III

SUBJECT: SOCIOLOGY

PAPER: HONOURS-II/SUBSIDIARY

TITLE: Indian Society - Issues and Problems

Maximum Marks: 150

SYLLABUS

Course Outline:

- Social Problem: Concept and approaches
- Structural: Poverty, Castism, Gender inequality, illiteracy and Disparity in education.
- Familial: Dowry, Domestic Violence, Divorce, Intra and Inter generational conflicts, problems of elderly Youth unrest.
- Developmental: Regional Disparities, Displacement, Ecological degradation and Environmental Pollution, Consumerism, Crisis of Values.
- Disorganization: Naxalite movement, Corruption, Drug Addiction, Suicide, Female Feticide.

Recommended Readings:

- Beteille Andre, 1974, *Social Inequality*, OUP, New Delhi.
- Beteille Andre, 1992, *Backward Classes in Contemporary India*, OUP, New Delhi.
- Bemnan, G.D., 1979, *Caste and Other Inequalities: Essays in Inequalities*, Meerut Folfiore Institute.
- Ahuja Ram, 2000, *Social Problem*, Rawat Publication Jaipur
- C N Shankar Rao, 2015, *Indian Social Problem*, S Chand & Co. Pvt. Ltd.

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Institute for Excellence in Higher Education (IEHE), Bhopal

B.A.(HONOURS) : PART-II

Semester: IV

SUBJECT: Sociology

PAPER: HONOURS-I

TITLE: *Political Sociology*

Maximum Marks: 150

SYLLABUS

- Definition and Subject Matter of Political Sociology, Distinctive Approach of Political Sociology.
- Democratic system, Basic principal of democracy.
- Political Culture: Meaning and Significance.
- Political Socialization: Meaning, Significance and Agencies.
- Pressure and Interests Groups: Nature, Bases, Political Significance.
- Political Parties: Characteristics, Social Composition of Parties, Recruitment.
- Political Process in India: Role of Castism, Regionalism. Secularization in Indian Politics.
- Power and authority: Concept type and function Religion, Decentralization of power
- Voting Behavior & Criminalization of Politics.
- Public Opinion: Propaganda Role of Mass Media.

Recommended Readings

1. Dowse, R.E. & Hughes, *Political Sociology*, Basic Book, New York, 1971
2. Horowitz, Irving L., *Foundation of Political Sociology*, Harper and Row, New York, 1972
3. Eisenstadt, S.N. *Political Sociology*, (ED), Basic Book, New York, 1971
4. Kornhauser, W., *The Politics of Mass Society*, Penguin. 1971
5. Kothari R., *Politics in India*, Orient Longmans Ltd., 1979
6. Key V.O., *Politics, Parties and Pressure Groups*, Crowell, New York, 1964
7. P. Blau, *Bureaucracy in Modern Society*. Random House, New York, 1956
8. Robert Michels, *Political Parties*, Glencko Free Press, 1949
9. Dipti Kumar Biswas, *Political Sociology*, Firma KLM Private, Calcutta, 1989
10. Rajani Kothari, *Caste in Indian Politics* (Ed), Orient Longmans Ltd., 1973
11. Marris, Jones, W.H., *Government and Politics in India* Cambridge, 1982
12. Jangam R.T., *Text Book of Political Sociology*, Oxford and IBH Publishing Company, New Delhi. 1980

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Institute for Excellence in Higher Education (IEHE), Bhopal

B.A. (HONOURS): PART-I

Semester: I

SUBJECT: SOCIOLOGY

PAPER: HONOURS-I

TITLE: Kinship, Marriage and Family in India

Maximum Marks: 150

SYLLABUS

Kinship:

Meaning, Types, Categories, Terminology, Usages,
Lineage, Clan, Kindred & Kin Group, Incest, Descent.
Social Functions of Kinship System,
The genealogical method & Major Studies on Kinship

Marriage:

Meaning, aims, origin and evolution of marriage
Hindu, Muslims and Christians
Rules of Marriage: Endogamy, Exogamy, Prescriptive and Preferential
Marriage, Monogamy, Polygamy, Levirate and Sororate, Hypogamy and
Hypergamy.
Marriage transactions: Dowry and Bride Wealth, Challenges to marriage as an institution.

Family:

Meaning and characteristics, principal of the origin evolution of family
Family and household; Structure and composition, development
cycle. Cotemporary trends & Changes in family.
Family and gender issues. Family Disorganisation, Family tensions.

Recommended readings:

1. Dube, Leela, 1997, *Women and Kinship: Comparative Perspectives on Gender in South and South East Asia*; New Delhi: Sage Publication.
2. Fox, Robin, 1971, *Kin, Clan, Raja and Rule*, California: University Press of California.
3. Kapadia, K.M., 1966, *Marriage and Family in India*, New Delhi: Oxford University.
4. Murdock, George P., *Social Structure*, New York, McMillan 1939.
5. Joan P. Mencher and Helen, Goldberg, 1967, *Kinship and Marriage Regulations Among the Namboodiri Brahmins of Kerala*.
6. Narain, Dharendra, *Changing Households in India*, Tacker and Co. Ltd.
7. Majumdar, D.N., *Races and Cultures of India*, Asia Publishing House.
8. Karve, Irawati, 1965, *Kinship Organisation in India*, Bombay Publishing House.
9. Durkheim, Emile, 1926, *The Elementary Forms of Religious Life*, New York: Macmillan
10. Atal, Ygesh, 2006, *Changing Indian Society*, Jaipur, Rawat Publications.

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Institute for Excellence in Higher Education (IEHE), Bhopal

B.A. (HONOURS): PART-I

Semester: I

SUBJECT: SOCIOLOGY

PAPER: HONOURS-II / SUBSIDIARY

TITLE: Introduction to Sociology

Maximum Marks: 150

SYLLABUS

Course Outline:

The Meaning, Nature & Scope of Sociology, Sociological Perspective, Sociology & Other Social Sciences, Scientific and Humanistic Orientations to Sociological Studies.

Basic Concepts: Society, Community, Institution, Association, Social Group, Social Structure & Function, Status and Role.

Individual & Society: Socialization, Culture, Relation between individual and Society, Social Control: Folkways, Customs & Mores, Social Values.

Social Stratification: Meaning, Characteristics & Forms. Caste, Class, Power. Social Mobility; Meaning and types.

Social Change: Meaning, factor, theories, forms, impact of modernization & Globalization.

Recommended Readings:

1. Bottomore, T.B. 1972, *Sociology: A guide to Problems and Literature*, Bombay: George Allen and Unwin Ltd. (India)
2. Harlambos, M. 1998, *Sociology: Themes and Perspectives*. New Delhi: Oxford University Press.
3. Jayaram, N. 1998, *Introductory Sociology*: Madras: Macmillan, India.
4. Johnson, Harry M. 1995, *Sociology: A Systematic Introduction*, New Delhi: Allied Publisher.
5. Schaefer, Richard T. and Robert P. Lamm. 1999, *Sociology*, New Delhi: Tata McGraw Hill.
6. Abraham, M. Francis, 2006, *Contemporary Sociology: An Introduction to Concepts & Theories*, New Delhi: Oxford University Press.

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7. Kuppaswamy, B. 1972, *Social Change in India*, New Delhi: Konark Publishers Pvt. Ltd.
8. Davis, Kingsley. 2004, *Human Society*, New Delhi: Surjeet Publications.
9. Fox, Robin, 1967, *Kinship and Marriage*, New York: Panguin Books.
10. Ogburn, W.F. & Nimkoff, M. F., 1968. *A Handbook of Sociology*, 5th Ed. London: Routledge and Kegan Paul.
11. Fox, Robin, 1967, *Kinship and Marriage*, New York: Panguin Books.
12. Beteille, Andre, (ed.) 1976, *Social Inequality*, London: Penguin Books.
13. Bottomore, T.B., 1965, *Classes in Modern Society*, London: George Allen & Unwin.
14. Tumin, Melvin M., *Social Stratification*, Delhi: Prentice Hall of India.
15. Berger, P., 1963, *Invitation to Sociology: A Humanistic Perspective*, New York: Anchor Books, Doubleday & Company, Inc.
16. Atal, Yogesh, 2006, *Changing Indian Society*, Jaipur: Rawat Publications.
17. Jain, Devki, (ed.), 1975, *Indian Women*, New Delhi: Publication Divisions.
18. Henslin, James, M., 1997, *Sociology: A Down To Earth Approach*, Boston: Allyn and Bacon.
19. Kroeber, A.L., 1952, *The Nature of Culture*, Chicago: University of Chicago Press.
20. Smelser, Neil J., 1993, *Sociology* (4th Edition), New Delhi: Prentice-Hall of India, Pvt. Ltd.

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Institute for Excellence in Higher Education (IEHE), Bhopal

B.A. (HONOURS): PART-I

Semester: II

SUBJECT: Sociology

PAPER: HONOURS-I

TITLE: *Sociology of Tribal Society***Maximum Marks: 150****SYLLABUS**

Tribes in India: Meaning & Characteristics of Tribe, Demographical Features, Geographical, Racial and Linguistic Distribution of Tribes in India.

Social Structure: Marriage, Kinship, Family, Religion and Status of Tribal Women, Tribes of Madhya Pradesh-Bhill, Gond, Korku, Baiga, Bharia

Processes of Social Change: Assimilation, Acculturation, Enculturation, Sanskritization, Changing Economic Life, Effect of Modernization.

Major Tribal Movements in India, causes and consequences Issues of integration and autonomy

Problems of Tribes in India: Land Alienation, Poverty, Un-employment, Illiteracy, Indebtedness, Bride Price, Displacement & Rehabilitation, Alcoholism, Health issues.

Welfare of Tribes: Constitutional Provisions for Tribes, Schemes & Programs for Tribes.

Recommended Readings:

1. Ghurye, G.S., *The Scheduled Tribes*, Popular Prakashan, Bombay, 1943
2. Atal, Yogesh, *Changing Indian Society*, Rawat Publications, Jaipur, 2006
3. Fox, Robin, *Kinship and Marriage*, Panguin Books, New York, 1967
4. Karve, Irawati, *Kinship Organisation in India*, Publishing House, Bombay, 1965
5. Majumdar, D.N. & Madan T.N., *An Introduction to Social Anthropology*, National Publishing House, New Delhi, 1986
6. Murdock, P.G., *Social Structure*, Macmillan, New York, 1949
7. Kapadia, K.M., *Marriage and Family in India*, Oxford University Press, Bombay, 1966
8. Evans-Pritchard, E.E., *Essays in Social Anthropology*, Oxford University Press, Oxford, 1962
9. Vidyarthi, L.P. & Rai, B.K., *The Tribal Culture of India: Concept*, Delhi, 1985
10. Bose, N.K., *Cultural Anthropology*, Asia Publishing House, Bombay, 1971
11. Publications of M.P. Eco - Tourism Development Board

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B.A.(HONOURS) : PART-I

Semester: II

SUBJECT: Sociology

PAPER: HONOURS-II/Subsidiary

TITLE: Society in India

Maximum Marks: 150

SYLLABUS

Indian Society

Religion, Varna, Ashram, Karama, Purusharth and Sanskar

The Structure and Composition of Indian Society

Demographical profile-Villages, Towns, Cities, Rural-Urban Linkages, Tribes, Dalits, Women and Minorities.

Cultural and Ethnic Diversity

Historically Embedded Diversities in Respect of Language, Caste, Religious Beliefs and Practices, Cultural Patterns.

Social Institutions, Continuity & Change

Caste, Kinship, Family, Marriage

The Challenges to Social Integration

National Integration, Secularism, Communalism, Regionalism.

Recommended Readings

1. Singer, Milton and Barnard S. Cohen., *Structure and Change in Indian Society* (eds.), Aldine Publishing Co., Chicago. 1968.
2. Singh, Yogendra, *Modernization of Indian Tradition*, Rawat Publication, Jaipur.
3. Srinivas, M.N., *Caste in Modern India*, Bombay, Asia Publishing House, 1962.
4. Srinivas, M.N., *Social Change in Modern India*, Orient Longman, Hyderabad, 1972.
5. Bose N.K., *Culture and Society in India*, Asia Publishing House, Bombay, 1967.
6. Bose N.K. *Structure of Hindu Society*, New Delhi, 1975.
7. Dubey S.C., *Society in India*, National Book Trust, New Delhi, 1990,
8. Dubey S.C., *Indian Village*, Routledge, London, 1995.
9. Dubey S.C., *India's Changing Villages*, Routledge & Kegan Paul, London, 1958.
10. Karve, Irawati, *Hindu Society: An Interpretation*, Poona, Deccan College, 1961.

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B.A (HONOURS): PART-II
Semester: III
SUBJECT: SOCIOLOGY
PAPER: HONOURS-I
TITLE: Rural & Urban Sociology
Maximum Marks: 150

SYLLABUS

Course Outline:

- Rural & Urban Sociology: Meaning, Subject- matter, Scope & Importance.
- Structure and Characteristics of Agrarian and Peasant society.
- Major Studies in Rural & Urban Society in India.
- Rural Leadership dominant caste and factionalism.
- Agrarian Economy & mode of Production in India, Agrarian relations, Jajmani System: meaning and change.
- Rural Problems: Poverty, Migration, Landless Labour, bondage labour,
- Urban Problems: Migration, Slums, Crime Against woman, Unemployment.
- Planned Change for Rural Society: Community Development Programmes. Panchayat Raj System, Local Self Govt.
- Major Agrarian Movements in India - A critical analysis.

Recommended Readings:

1. Berch, Berberogue, (Ed.). 1992, *Class, State and Development in India*, New Delhi: Sage Publications.
2. Desai, A.R.(ed.). 1977, *Rural Sociology in India*, Bombay: Popular Prakashan.
3. Mencher, J.P., 1983, *Social Anthropology of Peasantry*, Part-III, OUP.
4. Radhakrishnan, P., 1989, *Peasant Struggles: Land reforms and Social Change in Malabar 1836 -1982*, New Delhi: Sage Publications.
5. Beteille, Andre, 1971, *Caste, Class and Power*, London: University of California Press.
6. Merriott, Mckim, 1955, *Village India*, Chicago University Press.
7. Srinivas, M.N., 1955, *India's Villages*, New Delhi: Asia Publishing House.
8. Srinivas, M.N., 1962, *Caste in Modern India and Other Essays*, New Delhi: Asia Publishing House.
9. Srinivas, M.N., 1976, *The Rememberd Village*, Delhi: Oxford University Press.
10. Bailey, F.G., 1959, *Caste in Economic Frontier*, Bombay: Oxford University Press.

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Institute for Excellence in Higher Education (IEHE), Bhopal

B.A.(HONOURS) : PART-II

Semester: IV

SUBJECT: Sociology

PAPER: HONOURS-II/ SUBSIDIARY

TITLE: *Crime and Society*

Maximum Marks: 150

SYLLABUS

- **Crime Concept:** Legal, Behavioral, Sociological, Types of Crime and criminal Juvenile Delinquency, White Collar Crime, Terrorism.
- **Criminology:** Definition Scope and Nature
- **Theories:** Demonological, Classical, Economical, Typological, Psychological, Sociological and Geographical.
- **Sociological Explanations:** Differential Associations, Group Processes, Delinquent Sub-Culture, Opportunity Structure, Social Structure and Anomie, Marxian Perspective, Labeling theory.
- Changing Profile of Crime and Criminals in Contemporary India. *Cyber crime*
- **Punishment:** Concept and aims, Theories of Punishment, Capital Punishment.
- **Correction:** Meaning and Types, Prison Based, Community Based, Probation & Parole, Open Prison.
- Human Rights and Prison Management, Role of Police

Recommended Readings

1. Teeters, Nagley and Harry Barnes, *New Horizons in Criminology*, Prentice Hall of India, New Delhi, 1959
2. Sutherland, Edwin. H. and Ronald R. Cressey, *Principles of Criminology*, Times of India Press, Bombay, 1968
3. Parsonage, William H., *Perspectives on Criminology*, Sage Publication, London, 1979
4. Gill, S.S., *The Pathology of Corruption*, Harper Collins Publishers India, New Delhi, 1998
5. Merton R.K., *Social Theory and Social Structure*, Emrind Publishing Co., New Delhi, 1972

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B.A. (HONOURS): PART-III

Semester: V

SUBJECT: SOCIOLOGY

PAPER: HONOURS-I

TITLE: Social Demography of India

Maximum Marks: 150

SYLLABUS

Course Outline:

- Social Demography: Meaning, Nature and Importance.
- Population Theories: Pre-Malthusian theories of population Malthusian and Neo-Malthusian Theories, Optimum Population.
- Census of India: Meaning and Methods.
- Demographical Features: Major demographic Trends in India
- The Problem of Over Population: Causes and Effects.
- Population Policy of India Social Dimension: Fertility, infant Mortality, Age of Marriage, Sex Ratios, Ageing, Population Education, AIDS.
- Family Planning and Family Welfare Programmes, P.N.D.T. Act.

Recommended Readings:

1. Finkle Jason L. and C. Alison McIntesh (editors). *New Policy of Population*, New York: The Population Council 1994.
2. Bose Ashish: *Demography Diversity in India*, Delhi B.R. Publishing Corporation 1994.
3. Dr. S. Chandrashekar: *Hungry People of Empty Land*.
4. Dr. S. Chandrashekar: *Asia's Population Problem*.
5. Dr. S. Chandrashekar: *Population and Planned Parenthood in India*.
6. K. Davis: *Population of India and Pakistan*.
7. U.N. International Demographic Survey.
8. Government of India – Health Survey Report.

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Institute for Excellence in Higher Education (IEHE), Bhopal

B.A. (HONOURS): PART-III

Semester: V

SUBJECT: SOCIOLOGY

PAPER: HONOURS-II/ SUBSIDIARY

TITLE: Foundation of Social Thought

Maximum Marks: 150

SYLLABUS

Course Outline:

- School of Sociological Thought:**

Emergence of Sociology – Industrial and French Revolution

- The Pioneer:**

August Comte: The Law of Three Stages, Positivism;

Herbert Spencer: Social Evolution, Theory of organic analogy;

Emile Durkheim: Suicide, Social Fact, Division of labour;

Max Weber: Authority, Bureaucracy, Social action.

- The Classical Tradition:**

Karl Marx: Historical Materialism, Class Conflict, Surplus Value

Talcott Parsons: Social System, Theory of Social Action

R.K. Merton: Latent and Manifest function, reference groups

Vilfredo Pareto: Theory of Circulation of Elites

Mead: Self and identity

- Indian Pioneer:**

Radha Kamal Mukarji: Sociology of Values,

G.S. Ghure: Indology

M.N. Shrinivas: Dominant caste, Structural functionalism

A.R. Desai: Social background of Indian nationalism, Marxist Sociology

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Essential Readings:

1. Aron, Raymond, 1970, (1982 Reprint), Main Currents in Sociological Thoughts (2 Volume) Harmondsworth Middlesex Penguin Books
2. Barnes, H.E. 1959, Introduction to the History of Sociology, Chicago: The University of Chicago.
3. Coser, A. Lewis, 1971, (1979 Reprint). Masters of Sociological Thought: Ideas in Historical and Social Context, New York: Harcourt Brace Jovanovich.
4. Durkheim, Emile, 1951, Suicide, New York: Free Press.
5. Abraham, M. Francis, 1985, Sociological Thought, Delhi: Macmillan India Ltd.
6. Abraham, M. Francis, 1982, Modern Sociological Theory, Delhi: Oxford University Press.
7. Dahrendorf, Ralf, Class and Class Conflict in Industrial Society, Stanford: Stanford University Press.
8. Durkheim, Emile, 1964, The Rules of Sociological Method, New York: Free Press.
9. Merton, R.K., 1968, Social Theory and Social Structure, New York: The Free Press.
10. Turner, J.H., 1987, Structure of Sociological Theory, Jaipur: Rawat Publications.
11. Parsons, Talcott, 1936, The Social System, Glencoe: The Free Press, Illinois.
12. Parsons, Talcott, 1936, The Structure of Social Action, New York: McGraw hill, (Reprint Edition, 1949).
13. Cohen, Percy, 1968, Modern Social Theory, London: Heinemann Educational Books Ltd.
14. Black Max (ed.), The Social Theories of Talcott Parsons: A Critical Examination, Prentice-Hall, Inc.
15. A.R. Desai (1966): Social background of Indian nationalism, Bombay Popular prakashan

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B.A. (HONOURS): PART-III

Semester: VI

SUBJECT: Sociology

PAPER: HONOURS-I

TITLE: *Sociology of Change and Development*

Maximum Marks: 150

SYLLABUS

- **Social Change:** Meaning, Patterns and Forms, Evolution, Progress, Transformation, Theories of social change.
Factors of Social Change: Education and Social Change, Science & Technology and Social Change.
- **Processes of Social Change:** Sanskritization, Westernization, Modernization, industrialization, Urbanization, Liberalization and Globalization.
- **Social Development:** Meaning and Indicators; Human Development and Sustainable Development.
- **Indian Experience of Development:** Five-Year Plans and Mixed Economy, Planning Commission. *Niti Aayog,*
- **Social Movement in India:** Woman's Movement, Backward Class and Dalit Movement, Environment Movement, Ethnicity & Identity Movement.

Recommended Readings:

1. Moor, Willbert & Robert, Cook, *Social Change*, Prentice Hall, New Delhi, 1967
2. Sharma, S.L., *Development, Socio-Cultural Dimensions*, Rawat Publications, Jaipur, 1980
3. Srinivas, M.N., *Social Change in Modern India*, University of Berkley, Berkley 1966
4. Harrison, D., *The Sociology of Modernization & Development*, Sage Publication, New Delhi 1989
5. Kuppaswamy, B., *Social Change in India*, Konark Publishers Pvt. Ltd., New Delhi, 1972 (Reprint: 2010)
6. Singh, Yogendra, *Modernization of Indian Tradition*, Rawat Publications, Jaipur, 2009
7. Abraham, M. Francis, *Contemporary Sociology: An Introduction to Concepts and Theories*, Oxford University Press, New Delhi, 2006 (Reprint: 2010)
8. Ogburn, W.F., *Social Change*, New York, 1992
9. Tinbergen, J.A., *Capitalism, Socialism and Democracy*, Allen & Unwin, 1943
10. Sorokin, P.A., *Social and Cultural Dynamics*, Porter Sargent, Boston, 1957
11. Lerner, Daniel, *Passing of the Traditional Society*, Free Press, 1964
12. Turner, R., *India's Urban Future*, Oxford University Press

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B.A.(HONOURS) : PART-III

Semester: VI

SUBJECT: Sociology

PAPER: HONOURS-II/SUBSIDIARY

TITLE: *Social Research Methods*

Maximum Marks: 150

SYLLABUS

Social Research: Meaning, Nature, Scope & Steps. Use of Scientific Method in Social Science, Problems in achieving the Objectivity

Types of Research: Basic, Applied, Historical, Empirical, Descriptive, Exploratory, Explanatory, Experimental.

Formulation of Hypothesis, Research Design & its types

Methods of Social Research: Quantitative and Qualitative.

Ethnography, Observation, Case Study, Content Analysis. Scaling Techniques: Likert and Bogardus Scales

Techniques of Data Collection: Survey, Sampling Questionnaire, Schedule & Interview, Primary and Secondary Sources of Data Collection.

Classification & Presentation of Data: Tabulation and Graphic. Diagrammatic Presentation, Report Writing

Measurement of Central Tendency: Mean, Median & Mode, Correlation, SPSS

Recommended Readings:

1. Babbie, Earl R., *The Practice of Social Research*, Wadsworth Belmont, Calif, 1983
2. Bryman, Alen, *Quality and Quantity in Social Research*, 1998
3. Jayarama, *Sociology Methods and Theory*, 1989
4. Young, P.V., *Scientific Social Surveys and Research*
5. Punch, Keith, *Introduction to Social Research*, 1996
6. Goode and Hatt, *Methods in Social Research*
7. Lundberg, *Social Research*
8. Myrdal, *Objectivity in Social Research*

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